



CO-OPERATIVE ARTS & SCIENCE COLLEGE MADAYI

(Affiliated to Kannur University)
Accredited by NAAC with 'B' Grade

CALENDAR & HANDBOOK 2019-2020

P.O Payangadi (R.S)- 670 358, Kannur Dt., Kerala





राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद
विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान
NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL
An Autonomous Institution of the University Grants Commission

Certificate of Accreditation

The Executive Committee of the
National Assessment and Accreditation Council
on the recommendation of the duly appointed
Peer Team is pleased to declare the
Co-operative Arts and Science College
Mayadi, Kannur, affiliated to Kannur University,
Kerala as
Accredited
with *CSPA* of 2.36 on seven point scale
at B grade
valid up to November 04, 2021

Date: November 05, 2016



Aligh
Director

EC(SC)/18/A&A/1361

COLLEGE CALENDAR

2019-2020



आनोभद्रा : क्रतवोयन्तु विखतः

OUR MOTTO
आनोभद्रा : क्रतवोयन्तु विखतः
(Let Earthly Virtues Flood Upon Us.)

Name

Date of Birth

Blood Group

Name of the Parent/Guardian

Telephone No:

Email

Address

Name of the Tutor

CO-OPERATIVE ARTS AND SCIENCE COLLEGE MADAYI

Accredited by NAAC with 'B' Grade

P.O. PAYANGADI (R.S) - 670 358
AIDED BY THE GOVERNMENT OF KERALA
AND AFFILIATED TO KANNUR UNIVERSITY

Ph: 0497- 2870550, 0497- 2876410

www.madayicollege.com
e-mail:cascolg@gmail.com

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1. COLLEGE PROFILE

Co-operative Arts and Science College had its humble beginning in the year 1980. A few educated unemployed and enterprising young men of Payyanur, set up a Co-operative Educational Society, under the Kerala Co-operative Societies Act, 1956 to run a Parallel College at Payyanur. The society gave serious thought to the establishment of a regular affiliated aided college at Madayi. The founder President of the Society Sri. M.K. Raghavan took up the proposal as a challenge. With the combined effort of all the members, the Society succeeded in fulfilling the various conditions laid down by the Calicut University. In 1982-83, the College began to function as a regular aided Junior College with two Pre-Degree batches, one in the IIIrd Group and one in the IVth Group.

Co-operative Arts and Science College, Madayi was formally inaugurated by the then Minister for Education Sri.T.M.Jacob at a ceremonial function presided over by the then minister Sri.K.P.Noorudhin on 21st December 1982. The College initially began to function in the Madrasa Hall made available by the Ahammadiyya Jama-ath- Committee, Madayi.

The foundation stone of the College building was laid by the then Chief Minister of Kerala Sri.K.Karunakaran on 7th April 1983. The College was shifted to the Madayipara campus on 24th July 1985. The formal inauguration of the building was done by the then Governor of Kerala Sri.P Ramachandran on 10th February 1986. The foundation stone for the Science Block was laid on 24th April 1986 by Smt. M.Kamalam, then Minister for Cooperation.

The College enjoys the singular privilege of being the only aided affiliated Arts and Science College in the Co-operative sector in Kerala.

This College which is situated in a rural backward area serves the noble cause of educating and thus transforming the social fabric of Madayi. To empower the masses through education was what prompted the management to lay the foundation stone here. The College maintains an atmosphere conducive to academic, intellectual and physical pursuits.

THIS INSTITUTION SERVES

- To enable students to rise up the social ladder.
- Creating healthy, humanistic outlook.
- Encouraging cordiality and creativity
- Inculcating the spirit of social service.
- Exposing the students to the latest development in Science and technology, Business Management, Agriculture, Industry, Tours, environment and heritage conservation

2. ACADEMIC DEVELOPMENT OF THE COLLEGE

1. 1988 Pre - Degree Courses
2. 1991 B.A.Degree Course in History
3. 1993 B.A.Degree Course in English.
4. 1995 M.A. History.
5. 1996 College affiliated to Degree Kannur University.
6. 1996 B.Com Degree Course.
7. 1999 B.A.Malayalam Degree Course
8. 2001 B.Sc. Mathematics Degree Course
9. 2013 M.Com (Finance)
10. 2014 B.B.A.Degree Course

IMPORTANT TELEPHONE NUMBERS

| | | |
|---------------------------------------|---|--------------|
| College Office | - | 0497-2870550 |
| Principal Office | - | 0497-2876410 |
| Principal Residence | - | 0497-2789096 |
| Principal Mobile | - | 9495616196 |
| College Management Office Payannur | - | 0498-5203083 |
| Kannur University | - | 0497-2715350 |
| Railway Station, Payangadi | - | 0497-2870245 |
| Police Station, Payangadi | - | 0497-2870233 |

3. COLLEGE GOVERNING BODY

The college is managed by the Payyanur Co-operative Educational Society Ltd., Payyanur. The administration is vested in an elected Board of Directors.

| | | |
|-------------------------------|---------------------|---|
| 1. Sri. M K Rajan | President & Manager | 04985-203083(Off) of the College 04985-207974(Resi) Mob: 9446268955 |
| 2. Sri. P. Thampan | Vice-President | 9447033979 |
| 3. Smt. Shobanakumari.V.V | Hon. Secretary | 8547540113 |
| 4. Sri. S.V. Nazar | Director | 9447853727 |
| 5. Sri. K. Kamalakshan | Director | 9446168357 |
| 6. Sri.Raghu Thazhathuvayal | Director | 9847692306 |
| 7. Sri. Karunakaran Master | Director | 9447687455 |
| 8. Sri. Puthiyedath Sreedaran | Director | 9446469233 |
| 9. Smt. M.K. Usha | Director | 9447547152 |
| 10. Smt. K.M. Bindu | Director | 9744202001 |
| 11. Vaccant | — | — |

4. SUCCESSION LIST OF PRINCIPALS

| | |
|------------------------------------|-------------------------|
| 1. Prof. P.M.Lakshmanan | (1988-1987) |
| 2. Prof. K.V.Balan (Addl charge) | (1987-1988) |
| 3. Prof. A.K.C.Panikkar | (1988-1993) |
| 4. Prof. K.V.Balan | (1993-2003) |
| 5. Prof. Vijayamma N. | (2003-2006) |
| 6. Dr.Narayanan Namboodiri | (2006-2010) |
| 7. Prof. T.M.Jeey | (2010-2013) |
| 8. Dr. P. Musafar Ahamed | (2013-2016) |
| 9. Dr. V.N. Mahamood (Addl charge) | April to June 2016 |
| 10. Smt. Latha E.S. (Addl charge) | June 2016 to March 2017 |
| 11. Dr. N. Padmanabhan | April 2017 onwards |

5. FACULTY**POST GRADUATE DEPARTMENT OF HISTORY**

| | | | |
|----------------------------|-------------------------------------|------------|------------------------------|
| 1. Dr. N. Padmanabhan | Principal | 9495616196 | padman2009@rediffmail.com |
| 2. Johny M.V. | Associate Professor & HoD | 9861413895 | johnymvcvp@gmail.com |
| 3. Dr. G.Premkumar | Assistant Professor Senior Scale | 7510641266 | premkumar41266@gmail.com |
| 4. Shailendran T.K. | Assistant Professor | 9848206835 | shailendratk@gmail.com |
| 5. Sijina, M | Assistant Professor | 9744343773 | bjinabhaskaran2015@gmail.com |
| 6. Dr. Shailma M.C | Assistant Professor | 8847533725 | tanvi825@gmail.com |
| 7. Dr. Deepa G. | Assistant Professor | 9866122865 | deepag.chaithanya@gmail.com |
| 8. Dr. Alias Kutty Paulose | Assistant Professor | 9448936598 | aliaskutty@gmail.com |

POST GRADUATE DEPARTMENT OF COMMERCE

| | | | |
|-----------------------|---------------------------|------------|------------------------------|
| 1. Rajasree K. | Assistant Professor & HoD | 9745200889 | rajasreecas@gmail.com |
| 2. Ramya K.P. | Assistant Professor | 9448254082 | ramyamaheshkp@gmail.com |
| 3. Rajitha N.K. | Assistant Professor | 9525413545 | rajithavasanthan46@gmail.com |
| 4. Suskya A. | Guest Lecturer | 9437295529 | susskya4u@gmail.com |
| 5. Sreeju V.V. | Guest Lecturer | 9895525353 | sreejuvvpnr@gmail.com |
| 6. Dhanya V.M | Guest Lecturer | 9545667867 | dhanyasudhee@gmail.com |
| 7. Shahabas Ahmed C.B | Guest Lecturer | 9995444579 | shahabascb@gmail.com |
| 8. Isra S.K | Guest Lecturer | 8129314471 | isra4471@gmail.com |

DEPARTMENT OF ENGLISH

| | | | |
|--------------------|---------------------------|------------|-------------------------|
| 1. Latha E.S. | Associate Professor & HoD | 9447090654 | lathaes23@gmail.com |
| 2. P.C.Pushpalatha | Associate Professor | 9400546030 | pcpushpalatha@gmail.com |
| 3. Ajitha K. | Associate Professor | 9946201663 | k64ajitha@gmail.com |
| 4. Sajeesh K. | Guest Lecturer | 9946454092 | ksajeesh24@yahoo.com |

DEPARTMENT OF MALAYALAM

| | | | |
|------------------------------|---|------------|---------------------------|
| 1. Dr.Sujatha P. | Assistant Professor & HoD | 9447886864 | sujauphil@gmail.com |
| 2. Dr. Swapna Antony | Assistant Professor | 9447793394 | swapnasidharthm@gmail.com |
| 3. Dr. Sindhu K.V. | Assistant Professor | 8111822962 | sindhkv@gmail.com |
| 4. Smt. Jainyoml. K.V | Assistant Professor | 9995097213 | jainyramesh@gmail.com |
| 5. Dr. Balachandran Keezhoth | Associate Professor (Super Numerary) | 9447083037 | bkeezhoth@gmail.com |

DEPARTMENT OF MATHEMATICS

| | | | |
|------------------------|---------------------------|------------|--------------------------|
| 1. Dr. Shijina V. | Assistant Professor & HoD | 8547596869 | shijichan@gmail.com |
| 2. Sruthi Chundakkaran | Assistant Professor | 8111948520 | sruthipattuvam@gmail.com |

DEPARTMENT OF MANAGEMENT STUDIES

| | | | |
|---------------------|----------------|------------|---------------------------|
| 1. Proona K.V | Guest Lecturer | 9847557488 | proonakv5@gmail.com |
| 2. Rajjima M.K | Guest Lecturer | 8288833354 | rajjimamk@gmail.com |
| 3. Soumya Sebastian | Guest Lecturer | 9400215952 | soumyajoby92@gmail.com |
| 4. Deepthi K. | Guest Lecturer | 9048118119 | deepthinambiark@gmail.com |

DEPARTMENT OF HINDI

| | | | |
|-------------------|---------------------|------------|--------------------|
| 1. Dr. Pramida K. | Assistant Professor | 9437255418 | ipramida@gmail.com |
|-------------------|---------------------|------------|--------------------|

DEPARTMENT OF COMPUTER SCIENCE

| | | | |
|----------------|---------------------|------------|-----------------------|
| 1. Rejina P. V | Assistant Professor | 8547454375 | sreesaji_cv@gmail.com |
|----------------|---------------------|------------|-----------------------|

DEPARTMENT OF ECONOMICS

| | | | |
|-----------------|---------------------|------------|-----------------------|
| 1. Prajitha V.V | Assistant Professor | 9947516101 | prajiram123@gmail.com |
|-----------------|---------------------|------------|-----------------------|

DEPARTMENT OF SOCIOLOGY

| | | | |
|----------------|---------------------|------------|-------------------------|
| 1. Deepa Mohan | Assistant Professor | 9496905355 | deepaanaganga@gmail.com |
|----------------|---------------------|------------|-------------------------|

DEPARTMENT OF PHYSICAL EDUCATION

| | | | |
|-------------------|---------------------|------------|---------------------------|
| 1. Praveen Mathew | Assistant Professor | 9947531343 | praveenmathew07@gmail.com |
|-------------------|---------------------|------------|---------------------------|

DEPARTMENT OF ARABIC

| | | | |
|----------|----------------|------------|--------------------------|
| 1. Ubaid | Guest Lecturer | 9861199197 | ubaidullahalad@gmail.com |
|----------|----------------|------------|--------------------------|

DEPARTMENT OF STATISTICS

| | | | |
|---------------|----------------|------------|---------------------|
| 1. Aswani M.P | Guest Lecturer | 9496857575 | aswanimp3@gmail.com |
|---------------|----------------|------------|---------------------|

DEPARTMENT OF JOURNALISM

| | | | |
|----------------|----------------|------------|---------------------|
| 1. Mubeena C.H | Guest Lecturer | 8943255478 | chmubi123@gmail.com |
|----------------|----------------|------------|---------------------|

6. ADMINISTRATIVE STAFF

| | | |
|-------------------|-------------------|------------|
| Ramakrishnan K.P. | Head Accountant | 9847094185 |
| Sunilkumar M.P. | LD Clerk | 9847075858 |
| Rajitha M.B. | LD Clerk | 9400584015 |
| Sasikumar K. | Library Assistant | 9400827084 |
| Soman K | Library Assistant | 9947428912 |

SECTION II

PROGRAMMES OF STUDY

Choice based credit and semester system

B.A. Degree Programme (6 Semesters)

Common Course I - English

Common Course II - Malayalam/ Hindi/ Arabic

Core Courses - a) History (Sociology and Economics - Complementary)
b) English (Social and Cultural History of Britain and Sociology - Complementary)
c) Malayalam (Journalism - Complementary)

B.Com Degree Programme (6 Semesters)

Common Course I - English

Common Course II - Malayalam / Hindi / Arabic

Core Course : Commerce (Co-operation - Complementary)

B.Sc. Degree Maths (6 Semesters)

Common Course I - English

Common Course II - Malayalam / Hindi / Arabic

Core Course : Mathematics (Statistics & Computer Science - Complementary)

B.B.A Degree Programme (6 Semesters)

Common Course I - English

Common Course II - Malayalam / Hindi / Arabic

Core Course: Business Administration

Post Graduate Degree Programme (4 Semesters)

1. M.A. History
2. M.Com (Finance)

SECTION III

1. COLLEGE COUNCIL

The Principal is assisted by a Council. All decisions are taken with the concurrence of the Council. The Council consists of all heads of the various departments and two elected members. The Council meets whenever necessary to take decisions regarding academic and non academic matters.

2. U.G.C. AIDED COACHING CENTRES

1. Coaching Classes for entry in services for SC/ST/OBC (excluding creamy layer) and Minorities. The centre offers coaching classes for entry in service for SC/ST/OBC (excluding creamy layer) and Minorities during UGC XII plan period.
2. Remedial coaching for SC/ST/OBC (excluding creamy layer) and Minorities. The Centre offers Remedial coaching for SC/ST/OBC (excluding creamy layer) and Minorities during XII plan period.
3. Career and Counselling Cell. The Centre offers career and counselling during XII Plan period.
4. Career Guidance and Placement Cell. The aim of the cell is to give the students information on matters important for success in competitive exams, and to assist the students in career and educational planning. Career magazines, pamphlets, Kerala Gazette etc. are available at the Library. The placement cell helps students to seek job opportunities through campus interview.
5. Counselling Centre. The aim of the centre is to help the students to know about themselves and get information that will help in solving his problem.

3. ADDITIONAL COURSE:

Diploma in Computer Application (DCA): Being a sub centre of "Centre for Continuing Education, Kerala (CCEK) under Higher Education Department, the College conducts "Diploma in computer Application". It is approved by the Government of Kerala.

4. TUTORIAL SCHEME

With a view to improve the general tone of the college and to provide opportunities for close contact between the staff and students, the tutorial scheme has been introduced in the college. Students of the college are divided into groups and each group will be under the personal care of a teacher designated as 'tutor'.

Each tutor will keep regular watch over the progress and conduct of the students of his group and advise them about their studies. The tutor shall keep a personal diary regarding the conduct, character and progress of the students under his care. The chief co-ordinator is responsible for the implementation of the scheme

5. LIBRARY

Students and Members of the staff may borrow Books from the college Library. Books will be issued to the students as follow.

| | | |
|-------------------|---|---|
| Monday | : III BA (12.30 pm to 1.30 pm & 3.30 pm to 4.00 pm) | |
| Tuesday | : II BA | " |
| Wednesday | : I BA | " |
| Thursday | : II/III B.Com & BBA | " |
| Friday | : I/II/III BSc/I B.Com & BBA | " |
| All working days: | M.A/M.Com | " |

The college library will be open from 9.30 a.m. to 4.30 p.m. on all working days. It will be opened upto 6 p.m. during the examination period. Absolute silence should be observed in the Library and reading

room. All students of the college are members of the Library. Books shall be issued to them on production of borrowers cards which can be obtained from the Library. No members shall keep a book for more than a fortnight. Absence from the college will not be a valid reason for delay in returning books. The Librarian may recall a book at any time even when the normal period of loan is not over. Members shall not sub-lend the books of the library. On no accounts shall a member disfigure a library book. When a member receives a book from the library he / she shall satisfy himself / herself that the book is in good condition. If it is not, the matter should at once be brought to the notice of the Librarian. A fine of 1 rupee per day will be levied if a book is kept beyond a fortnight. If the date on which a book is to be returned happens to be a holiday, it shall be returned on the next working day. Any matter not covered by the foregoing rules shall be decided by the Principal.

6. HERITAGE MUSEUM:

Under the P.G. Department of History a Heritage Museum with large number of various valuable items is preserved and maintained. The Museum will be opened on all Fridays from 2.00 p.m to 3.30 p.m

7. BOOK BANK SCHEME

The Book Bank Scheme is operated by the concerned departments separately under the supervision of the department heads. They are loaned to the financially backward students for a period of one year ending on 31st March. Books will be issued to deserving students recommended by the tutor. Those who need the books should apply to the HoD recommended by the tutor of the Department. Ordinarily, a student will be issued only two text books from the book bank. If the book is not returned on the prescribed day, a fine of 1 rupee per day will be levied. It is open for a student to get the same book renewed for second year on 1st June in case it is so recommended by the tutor. Books are to be used with maximum care and there should be no damage or disfigurement. Writing with pencil or ink anywhere in the book is strictly

forbidden. If any such thing has been done, the student is liable to replace the book. Books will be received back only after page to page scrutiny.

INTERNET BROWSING

Broadband Internet Browsing facility is available in the Library.

PHOTOSTAT CENTRE

Photostat facility is also available in the Library.

8. SPORTS AND GAMES (Weight Gymnasium Wrestling Mat)

Facilities have been provided for Football, Volleyball, Cricket, Khabadi, Ball-badminton, Shuttle Badminton, Table Tennis, Kho kho, Soft Ball and Athletics. A Sports council has been constituted to provide impetus to those students interested in sports and games. The Principal is the Ex-officio President and the Head of the Department of Physical Education is the Secretary of the council.

9. EXTRA - CURRICULAR ACTIVITIES

NATIONAL CADET CORPS

All able bodied and interested students may enroll themselves in N.C.C. The objects of N.C.C. training are the improvement of mental alacrity, cultivating a sense of discipline and responsibility, development of personality, aptitude for leadership and inculcation of the principles and practice of military service.

Attendance is compulsory at parades on the days fixed. Normally parades will be held on holidays and will not interfere with the academic work.

An N.C.C. cadet with 75% or more attendance in N.C.C. activities for two academic years will be eligible for concession of marks in the qualifying examination for the purpose of admission to higher studies.

Opportunities are provided for outstanding cadets to participate in the following:-

- " Republic day Contingent Parade (Delhi).
- " All India Mountaineering Course.
- " All India Rock Climbing Course.
- " All India Basic Leadership Course.
- " All India Advanced Leadership Course.
- " All India Trekking Camp,
- " All India Army Attachment Camp,
- " Parachute Jump Training.
- " Youth Exchange Programme among different countries.

NCC (Boys) and NCC (Girls) are functioning in the college.

NATIONAL SERVICE SCHEME

The primary objective of N.S.S. is education through community service. Community activities such as construction of village roads, sanitary works, imparting education on health, communicable diseases, agriculture, pest and plant diseases etc. are taken up by the N.S.S. volunteers. The National Adult Education Programme (NAEP) is also taken up by the N.S.S. There are two N.S.S. units in the college. Membership is open to all men and women students.

COLLEGE UNION

The objective of the College Union is (i) to train students of the College in the duties and rights of citizenship, (ii) to promote opportunities for the development of character, leadership, efficiency, knowledge and spirit of service among students. (iii) to organize sports, arts and other cultural and recreational activities and (iv) to take all such other activities that are relevant and incidental to the objectives of the University Union.

COLLEGE MAGAZINE

The College magazine is published annually. The Principal is the final authority in all matters concerning the magazine.

CLUBS & FORUMS

Various Clubs and Forums are functioning in the college with a view to promote the interest of the students

- * Tourism Club
- * Folklore Club
- * Media Club
- * E D Club
- * History Forum
- * English Club
- * Mathematics Club
- * Commerce Club
- * Malayala Sahithya Vedi
- * BhoomithreSena
- * Fine Arts Association
- * Sports & Games Association
- * Anti - Narcotic Club
- * Road Safety Club

The above activities are co-ordinated by Teachers' and Students' Co-ordinators.

THE PARENT TEACHER ASSOCIATION

A Parent Teacher Association is functioning in the College. The aim of the association is to take active interest in the welfare of the institution with the co-operation of all concerned. The Association has been instrumental in many of the remarkable achievements of the college. Rewarding the rank holders and providing additional infrastructure to the college have been some of its contributions. Parents are expected to attend the meetings of PTA and shall meet the Principal whenever the latter so

desire. The PTA is governed by an elected executive committee headed by the Principal.

CANTEEN

Meals and refreshments at concessional rates are available in the canteen for both staff and students.

10. STUDENT SUPPORT AND WELFARE SCHEMES

SCHOLARSHIPS

The following scholarships are available to the students. Necessary details can be had from the College Office.

- ❖ National Merit Scholarship
- ❖ National Loan Scholarship
- ❖ National Merit Scholarship to the children of school teachers.
- ❖ Hindi Scholarship to students from non-Hindi speaking states
- ❖ Scholarships to the physically handicapped students
- ❖ Travancore Temple Entry Proclamation Scholarship to SC/ST
- ❖ Scholarship to the children of fishermen
- ❖ Scholarship to Muslim / Nadar students (Girls)
- ❖ Suvarna Jubilee Merit Scholarship
- ❖ Postmetric Scholarships

STUDENTS AID FUND

The object of the fund is to render financial assistance to poor students. Voluntary contribution from the students, staff and other institutions comprise the resource of the fund.

ENDOWMENTS

1. " Valsan K.V. Varghese Memorial Endowment"- Endowment to give cash award to student securing highest aggregate marks in MA History Degree Examination to commemorate the memory of late Sri. Valsan K. Varghese, Former Head of the Department of History of the College.

2. " S.K. Nambiar Memorial Endowment"- Endowment to give cash award to student securing highest aggregate marks in BA English Language and Literature Examination (Part I, II, III and subsidiaries put together) to commemorate the Memory of late Sri. S.K. Nambiar, Aduthila, Payangadi
3. Madar Memorial Endowment"- Endowment to give cash award to student securing highest aggregate marks in BA Malayalam Language and Literature (Part I, II, III and subsidiaries put together) to commemorate the Memory of late Sri. Madar, Payangadi.
4. Shiju K. Nair Memorial Endowment. Cash award is given to the student securing highest aggregate marks in BSc. (Mathematics) Examination to commemerate Late Shiju.K.Nair (first Batch BSc. Student), instituted by the Maths Alumni of the same batch.

11. RESEARCHERS' FORUM

A research forum has been constituted by research scholars working under the supervision of the Guides of the Departments of History and Malayalam. The main objective of the forum is to organize seminar/ workshop on the topics of common interest to all researchers under Kannur University. Membership is open to all research scholars and guides.

12. GRIEVANCE REDRESSAL

DISCIPLINE COMMITTEE

A permanent Discipline Committee is functioning in the College for maintaining discipline in the campus.

ANTI RAGGING & GRIEVANCE REDRESSAL CELL

A permanent Grievance redressal Cell looks into

complaints received from the students from time to time and suggests methods for their redressal.

PERMANENT CELL TO COMBAT SEXUAL HARASSMENT

This committee has been formed to prevent sexual harassment and violence against women in the campus.

VIGILANCE COMMITTEE

As per the guidelines issued by the Government of Kerala and the Kannur University, the Principal constitutes a Vigilance committee every year comprising teachers of various Departments with a Convenor. This Committee will assist the Principal in maintaining discipline in the campus by overseeing the conduct of the students in and outside the college.

STUDENTS GRIEVANCE REDRESSAL CELL

The cell exists 3 Levels i.e. Department level headed by the HoD, College level headed by the Principal and University level headed by the PVC. Students may feel free to represent their grievance, if any, to the Department level redressal cell. If it is not settled at the Department level, either the student or the Department may take the matters to the College level cell. Matters for which a final settlement cannot be reached at the College level may be taken before the University level cell.

WOMEN CELL

A women cell is functioning in the College to keep vigil against harassment of women employees and students. Any instance of misconduct towards women may be brought to the notice of the cell immediately.

THE EMPLOYEES GRIEVANCE REDRESSAL CELL

This cell headed by the Principal is to consider the grievances, if any, of the employees of the College. The staff members are free to represent their problems to the cell.

13. INTERNAL QUALITY ASSURANCE CELL

Internal Quality Assurance Cell is an essential component of an accredited institution. During the post accreditation period it channels the efforts and measures of the institution towards academic and non-academic excellence. Its primary objective is to disseminate information on the various quality parameters of higher education and to organize workshop, seminars etc. on quality related themes. It assures stakeholders connected with higher education, of the accountability of the institution, for its own quality and probity.

14. COMMITTEES

NAAC ACCREDITATION COMMITTEE

It is a cell to undertake NAAC accreditation work at College level.

COLLEGE LEVEL PLANNING COMMITTEE

Monitors and supervises class and department arrangement and beautification.

LIBRARY COMMITTEE

Looks after the subscription of magazine and purchase of books.

CANTEEN COMMITTEE

Looks after the cleanliness of the canteen and its surroundings and to provide a healthy atmosphere

ETHICS COMMITTEE

An Ethics Committee functions in the College to prevent cyber crimes and to ban cinematic dance, fashion show etc.

BUILDING COMMITTEE

Is working in the college to decide and look after construction works.

| Co-ordinators | Name | Mob. |
|---|--------------------------|------------|
| IQAC & NAAC CELL | Dr. G. PREMKUMAR | 7510641266 |
| COLLEGE LEVEL PLANNING BOARD | Sri. M.V. JOHNY | 9961413995 |
| WOMEN CELL | Dr. DEEPA G. | 9656122865 |
| ANTI NARCOTIC CLUB | Smt. E.S. LATHA | 9447090654 |
| VIGILANCE COMMITTEE & ANTI-RAGGING | Smt. PUSHPALATHA P C | 9400546030 |
| PLACEMENT CELL & NODAL OFFICER VIDEO CONFERENCING CELL | Smt. RAJASREE K. | 9745200889 |
| LIBRARY COMMITTEE | Dr. SHALIMA M.C | 8547553725 |
| CBCSS & COURSE CO-ORDINATOR | Smt. SRUTHI CHUNDAKKARAN | 8111948520 |
| RESEARCH FORUM | Dr. N. PADMANABHAN | 9495616196 |
| BHOOMITHRASENA & FOLK CLUB | Dr. SINDHU K.V | 8111822962 |
| STUDENT AID FUND | Smt. PRAJITHA V. V | 9947516101 |
| NSS UNIT 13 | Dr. G. PREMKUMAR | 7510641266 |
| NSS UNIT 71 | Sri. SHAIENDRAN T.K | 9846206935 |
| COUNSELLING CENTRE | Sri. M V JOHNY | 9961413995 |
| NCC | Smt. L. DEEPA MOHAN | 9496905955 |
| TOURISM CLUB & SCHOLARSHIP | Smt. PRAJITHA V. V | 9947516101 |
| MEDIA CLUB | Smt. JAINY MOL | 9995097213 |
| E D CLUB | Smt. RAJITHA N.K. | 9526418545 |
| MALAYALA SAHITHYAVEDI | Dr. SUJATHA.P | 9447886864 |
| WALK WITH SCHOLAR (WWS) | Sri. M V JOHNY | 9961413995 |
| STUDENT SUPPORT PROGRAMME (SSP) | Smt. E.S. LATHA | 9447090654 |
| SOCIAL MEDIA CHAMPION (AISHE) | Smt. REJINA P.V | 8547464975 |
| SPORTS & GAMES | Sri. PRAVEEN MATHEW | 9947581948 |
| HERITAGE MUSEUM | Sri. M.V. JOHNY | 9961413995 |
| HERITAGE WALK | Dr. G. PREMKUMAR | 7510641266 |
| NATIONAL ACADEMIC DEPOSITORY | Dr. SWAPNA ANTONY | 9447793394 |
| TUTORIAL SCHEME | Dr. ALIAS KUTTY POULOSE | 9446936598 |

SECTION IV

COLLEGE RULES IN GENERAL

1. Students are to be cleanly and suitable dressed. Women students shall observe strict modesty dressed.
2. Students shall always behave with dignity and courtesy.
3. No students shall use or keep in possession of explosives
4. Students are strictly prohibited to bring alcoholic drinks or drug.
5. Students shall not enter class rooms other than their own.
6. Loitering through the verandah, hooting in the class rooms and such other undesirable activities are strictly forbidden.
7. Conduct certificate will not be issued as a matter of course. It has to be earned by the student's conduct. The Principal's decision shall be final regarding the conduct of the students.
8. No meeting shall be held or fund collections made in the college without the prior permission of the principal.
9. Students are not allowed to use mobile phone inside the campus.
10. No student shall join or work for any organization outside the College without permission of the Principal. If any student is found guilty of indiscipline, such as organizing demonstration or strikes, he or she will be immediately sent away from the College.
11. No student shall disfigure the walls or windows or furniture by writing on them. If any student damages or destroys the college property, he will have to pay a fine fixed by the college council or the cost of repairs or both.
12. Every student is expected to take part in one or more of the games for which facilities are provided by the College.
13. Students are strictly forbidden from making complaints in a body or from addressing any authority collectively.
14. The college magazine of the last academic year shall be distributed before the notification for the College Union Election. In case it is not published before the date of election notification, it can be released only after the College elections.

15. Smoking, use of alcohol or intoxicating drinks and consumptions of drugs by students is strictly prohibited.
16. The student should move silently when proceeding from one class room to another and other times, so as not to disturb classes or others at work.
17. Every student should greet teacher respectfully on the occasion of his/ her first meeting them for the day.
18. No student shall leave the class room or laboratory without the permission of the teacher-in-charge.
19. The behaviour of students both within and outside the College premises should be decent.
20. To bring photo or video cameras inside the College campus is strictly prohibited.
21. The following are not allowed inside the College campus. Those who violate these rules shall be punished severely.
 - (a) To publish any materials such as journals, magazine, booklets, notices etc. (except during the college union Election eve for canvassing vote) without the prior written permission of the Principal.
 - (b) To conduct meeting by the students organization inside the College campus without the prior written permission of the Principal.
 - (c) To bring any guests, student organization leaders or politicians from outside for student organizational activities inside the College campus.
 - (d) To display any publicity materials such as banners wall posters, notices etc. within the College campus.
 - (e) Taking unauthorized collections from the students or staff.
 - (f) Entering other class rooms, when there is call or not.
22. Use of mobile phone is strictly prohibited inside the campus.
23. The college campus is plastic free. Students should keep the campus neat and clean.

IDENTITY CARD

1. All students of the College shall keep with them the recent

identity cards with their passport size photograph attested by the principal.

2. All payments, issue of certificates, scholarships etc. will be made only on the production of the identity card.
3. The students shall produce their Identity Cards and when the college staff demand it.
4. Identity Card is valid for one year only.
5. The student should surrender the Identity Card when he / she leaves the institution.

ATTENDANCE AND LEAVE

1. Every student shall put in a minimum attendance of 75% of term days.
2. Students are not permitted to absent themselves from classes without leave. Leave applications should be submitted to the Principal in advance through the class Tutor/ Head of the Department.
3. Absence from a class for one period of either of the two sessions will be considered as absence for half a day.
4. Applications for leave on medical grounds shall be supported by a medical certificate.
5. A student absenting from the College with or without leave for more than five consecutive working days shall report to the Principal before attending any class.
6. If a student absents himself/herself from the College for more than 15 consecutive working days without satisfactory explanation, his/her name will be removed from the rolls.
7. Promotion to the senior class and presenting them for University Examination shall be subject to the following conditions.
 - (a) The student should have earned at least three fourth of the attendance prescribed by the college for the course during the year.
 - (b) He / she should have completed the course to the satisfaction of the College authorities and his / her progress, conduct and character should have been satisfactory.

8. Students seeking exemption from the rules related to minimum attendance shall apply for exemption to the University. The reason for each day's absence is to be explained. In the case of absence on account of illness, a medical certificate has also to be furnished.

No application for exemption will be recommended by the Principal unless he is satisfied that the shortage of attendance was beyond the student's control. In no case will exemption be granted to the same student for more than once in a course.

EXAMINATIONS AND ASSESSMENTS

There are two types of assessments for all the students studying in the college. Continuous (internal) assessment and End semester / Annual examination (External). Up to 20% of the total marks for each paper is set apart for internal assessment. This assessment is made by the concerned teacher in charge of teaching the paper on the basis of attendance, tests, seminars, assignments etc. This is done in a most objective and impartial way. However in case of any complaints, students can appeal to the grievance redressal cell. A part from the regular unit tests, terminal examinations will be conducted for the first and second year degree classes with a common schedule. On completion of the syllabus, Model examination are also conducted prior to the University examinations. Participation in test, seminar, assignments etc. are compulsory for each student.

CERTIFICATES

All application for Transfer / Conduct / Course certificate should made to the Principal, recommended by the concerned Tutor / Head of the department, at least three days in advance in the prescribed form.

GENERAL RULES FOR ADMISSION

1. Application for admission should be made in the prescribed form within fifteen days after publication of results.
2. Application form and prospectus can be had from the College office.
3. Applicants provisionally selected for admission will be intimated by post and the list of such candidates will be published on the College Notice Board.

4. Applicants who are provisionally selected for admission shall be enrolled only when they produce all the certificates mentioned in the prospectus and pay the first term fees. Principal reserves the right to refuse admission to any candidate without assigning reason thereof.
5. Any candidate who is found to have secured admission by false representation will be sent away and shall forfeit the fees paid.

TRANSFER CERTIFICATE

1. Application for Transfer Certificate should be made in the prescribed form at least two days in advance.
2. Conduct Certificate will be issued only along with the Transfer Certificate when the student has completed the course.
3. A late fee of Rs. 50/- will be collected from those who apply for T.C. after one year of his / her leaving the College. The date of leaving the College will ordinarily be the last day of his attending the College.
4. A fine of Rs. 100/- will have to be paid for the issue of duplicate T.C.
5. Duplicate T.C. will be issued only on the production of an affidavit signed before a judicial Magistrate of First Class.

SECTION V

STRUCTURE & SCHEDULE OF FEES

1. The tuition fee can be paid in two installments on the days noted in the calendar. This may also be remitted in lump sum in advance
2. The special fee, caution deposit etc. should be paid along with the first installment of tuition fee on the day of admission. Students of senior classes should remit the same within seven days from the re-opening of the College.
3. If any student fails to pay the fees on the due date, he / she shall be liable to pay a fine of Rs. 5/- along with the fees on or before the 10th day after the due date. If the 10th day happens to be holiday, the next working day will be counted as the 10th day.

4. If the fees with a fine of Rs.5/- is not paid on or before the 10th day after the due date, a fine of Rs. 10/- will have to be paid.
5. If the fees and fine are not paid before the last opportunity, the name of the student will be removed from the rolls of the College. He / She will not be eligible for attendance until he / she is re-admitted. If he / she is to be re-admitted he / she has to apply for the special permission of the Principal and remit Rs. 50/- as re-admission fee.
6. Full fee concession is granted to students belonging to the scheduled castes, scheduled tribes and other eligible communities. Students belonging to other backward communities and forward castes shall produce necessary Income, Nativity and Communities Certificates at the time of admission.
7. Other Backward Community students who leave the College during the middle of the academic year are not eligible for fee concession and they have to pay all fees due at the time of their leaving.
8. Students from other Universities shall pay the matriculation and recognition fee at the time of admission and apply for recognition of the qualifying examination.
9. The annual certificate of attendance required by the University for University Examinations will not be granted unless the Principal is satisfied that the student's conduct and progress have been satisfactory and the student has attended the class three fourth of the working days in the academic year. Students may also note that unless they register for the University Examinations, they will not be eligible for promotion to higher classes.
Students who want to participate in extra curricular and curricular activities will not be granted grace attendance unless they obtain prior written permission from the Principal. Applications for such permission shall be recommended by the concerned teachers.

STRUCTURE OF FEES

| Particulars | Rate of Fees | | | | |
|--------------------------------|--------------|--------|--------|---------|---------|
| | IDC | I IDC | III DC | IPG | II PG |
| a) Tuition Fee | 1000 | 1000 | 1000 | 1800.00 | 1800.00 |
| b) Special Fee | | | | | |
| Admission | 75.00 | | | 150.00 | |
| Association | 50.00 | 50.00 | 50.00 | 50.00 | 50.00 |
| Audio visual | 25.00 | 25.00 | 25.00 | 25.00 | 25.00 |
| Calendar | 30.00 | 30.00 | 30.00 | 30.00 | 30.00 |
| Games / Athletic | 100.00 | 100.00 | 100.00 | 100.00 | 100.00 |
| Laborator (Bsc., Maths) | 150.00 | 150.00 | | | |
| Library | 100.00 | 100.00 | 100.00 | 100.00 | 100.00 |
| Magazine | 50.00 | 50.00 | 50.00 | 50.00 | 50.00 |
| Medical Inspection | 5.00 | | | 5.00 | |
| Students Aid Fund | 5.00 | | | 5.00 | |
| Stationery | 50.00 | 50.00 | 50.00 | 50.0 | 50.00 |
| Womens Study | 5.00 | 5.00 | 5.00 | 5.00 | 5.00 |
| Matriculation (University Fee) | 50.00 | | | 50.00 | 100.00 |
| Recognition | 50.00 | | 50.00 | | |
| Sports Affiliation | 220.00 | 220.0 | 220.00 | 220.00 | 220.00 |
| Students Affiliation | 110.00 | | | 220.00 | |
| University union | 110.00 | 110.00 | 110.00 | 110.00 | 110.00 |
| c) CAUTION DEPOSIT | 360 | | | | 600.00 |

1. EXAMINATION FEE

| Semester (Year) | B.A. History | B.A. English | B.A. Mal | B.Sc. Maths | B.com | BBA | M.A. History | M.Com |
|-----------------|--------------|--------------|----------|-------------|-------|-----|--------------|-------|
| I Sem. | 690 | 690 | 690 | 770 | 690 | 770 | 940 | 940 |
| II Sem. | 690 | 690 | 690 | 770 | 690 | 770 | 940 | 940 |
| III Sem. | 690 | 690 | 690 | 690 | 770 | 860 | 940 | 940 |
| IV Sem. | 690 | 690 | 690 | 780 | 860 | 770 | 1345 | 1475 |
| V Sem. | 770 | 690 | 770 | 770 | 770 | 770 | - | - |
| VI Sem. | 690 | 770 | 690 | 770 | 770 | 770 | - | - |

FOR SUBSEQUENT APPEARANCE

| | | | |
|----------|--------------|---|--------|
| Theory, | Per paper UG | : | 100-00 |
| Theory, | Per paper PG | : | 180-00 |
| Marklist | | : | 70-00 |
| Camp fee | | : | 180-00 |

2. MISCELLANEOUS FEE

| | | |
|------------------------|---|--------|
| Fee for duplicate T.C. | : | 100-00 |
| Late fee for T.C. | : | 50-00 |
| Registration fee | : | 50-00 |

Note: Rs 50-00 will be imposed as re-admission fee from those who fail to remit the tuition fees even the allowed date of remittance of tuition fee with fine.

3. FINE FOR BELATED PAYMENT OF TUITION FEE

1. Within 10 days from the due date: Rs.05-00
2. After 10 days from the due date: Rs. 10-00

UNIVERSITY HEAD OF ACCOUNT

8658-00-102--96(27)KUS

SECTION - VI

ACADEMIC CALENDAR 2019-2020
UG Classes (CBCSS)

First Semester: (2019 Admission)

| Month | Date | No.of Working days |
|---|-------|------------------------------|
| July 2019 | 10-31 | 21 |
| August 2019 | 01-31 | 21 |
| September 2019 | 01-30 | 12 |
| October 2019 | 01-31 | 20 |
| November 2019 | 01-30 | 22 |
| Total | | 91 |
| Onam Holidays 6 th to 16 th September 2019 | | |
| First Internal Examination | | Last week of August 2019 |
| Second Internal Examination | | Last week of October 2019 |
| Publishing of result of Internal Examinations | | First week of November 2019 |
| Submission of results of Internal Examinations to the University | | Second week of November 2019 |
| University Examinations * | | |

Second Semester: (2019 Admission)

| Month | Date | No.of Working days |
|---|-------|----------------------------|
| December 2019 | 01-31 | 16 |
| January 2020 | 01-31 | 22 |
| February 2020 | 01-28 | 20 |
| March 2020 | 01-31 | 23 |
| April 2020 | 01-30 | 20 |
| Total | | 91 |
| X'Ms Holidays 20 th Dec. 2019 to 30 th Dec. 2019 | | |
| First Internal Examination | | First week of January 2020 |
| Second Internal Examination | | Last week of February 2020 |
| Publishing of result of Internal Examinations | | First week of March 2020 |
| Submission of results of Internal Examinations to the University | | Last week of March 2020 |
| University Examinations * | | |

Third Semester: (2018 Admission)

| Month | Date | No.of Working days |
|---|-------|------------------------------|
| June 2018 | 01-30 | 22 |
| July 2018 | 01-31 | 21 |
| August 2018 | 01-31 | 21 |
| September 2018 | 01-30 | 12 |
| October 2018 | 01-31 | 20 |
| Total | | 96 |
| First Internal Examination | | Last week of July 2019 |
| Onam Holidays 6 th to 16 th September 2019 | | |
| Second Internal Examination | | First week of September 2019 |
| Publishing of result of Internal Examinations | | Second week of October 2019 |
| Submission of results of Internal Examinations to the University | | Third week of October 2019 |
| University Examinations * | | |

Fourth Semester: (2018 Admission)

| Month | Date | No.of Working days |
|---|-------|-----------------------------|
| November 2018 | 01-30 | 22 |
| December 2018 | 01-31 | 16 |
| January 2019 | 01-31 | 22 |
| February 2019 | 01-28 | 20 |
| March 2019 | 01-31 | 23 |
| Total | | 93 |
| X' Mas Holidays 20 th Dec. 2019 to 30 th Dec. 2019 | | |
| First Internal Examination | | Second week of January 2020 |
| Second Internal Examination | | Last week of February 2020 |
| Publishing of results of Internal Examinations | | Second week of March 2020 |
| Submission of results of Internal Exams to the University | | Third week of March 2020 |
| University Examinations * | | |

Fifth Semester: (2017 Admission)

| Month | Date | No. of Working days |
|--|--|---------------------|
| June 2018 | 01-30 | 22 |
| July 2018 | 01-31 | 21 |
| August 2018 | 01-31 | 21 |
| September 2018 | 01-30 | 12 |
| October 2018 | 01-31 | 20 |
| Total | | 96 |
| First Internal Examination | Last week of July 2018 | |
| Onam Holidays | 6 th to 16 th September 2019 | |
| Second Internal Examination | Last week of September 2019 | |
| Publishing of result of Internal Examinations | Second week of October 2019 | |
| Submission of results of Internal Examinations to the University | Last week of October 2019 | |
| University Examinations* | | |

Sixth Semester: (2017 Admission)

| Month | Date | No. of Working days |
|---|--|---------------------|
| November 2018 | 01-30 | 22 |
| December 2018 | 01-31 | 16 |
| January 2019 | 01-31 | 22 |
| February 2019 | 01-28 | 20 |
| March 2019 | 01-31 | 23 |
| Total | | 93 |
| X' Mas Holidays | 20 th Dec. 2019 to 30 th Dec. 2019 | |
| First Internal Examination | Last week of January 2020 | |
| Second Internal Examination | Last week of February 2020 | |
| Publishing of results of Internal Examinations | First week of March 2020 | |
| Submission of results of Internal Exams to the University | Second week of March 2020 | |
| University Examinations* | | |

* University Examination will be conducted as per the Examination Calendar approved by the Examination Branch of Kannur University.

April and May- Summer Vacation for all Admissions.

Regulation stipulate 90 instruction days /450 hours during each semester including examination days. Therefore, if necessary, sufficient number of Saturdays during the semester period be made as working days to make up the total days available per semester to 90.

ACADEMIC CALENDAR 2019-2020

**PG Classes (CBCSS)
First Semester: (2019 Admission)**

| Month | Date | No. of Working days |
|--|--|---------------------|
| August 2019 | 01-31 | 21 |
| September 2019 | 01-30 | 12 |
| October 2019 | 01-31 | 20 |
| November 2019 | 01-30 | 22 |
| December 2019 | 01-31 | 16 |
| Total | | 91 |
| Onam Holidays | 6 th to 16 th September 2019 | |
| First Internal Examination | Third week of September 2019 | |
| Second Internal Examination | Second week of November 2019 | |
| Publishing of result of Internal Examinations | Last week of November 2019 | |
| Submission of results of Internal Examinations to the University | First week of December 2019 | |
| University Examinations* | | |

Second Semester: (2019 Admission)

| Month | Date | No. of Working days |
|--|--|---------------------|
| January 2020 | 01-31 | 22 |
| February 2020 | 01-28 | 20 |
| March 2020 | 01-31 | 23 |
| April 2020 | 01-30 | 20 |
| May 2020 | 01-10 | 8 |
| Total | | 93 |
| X'Ms Holidays | 20 th Dec. 2019 to 30 th Dec. 2019 | |
| First Internal Examination | First week of February 2020 | |
| Second Internal Examination | Last week of March 2020 | |
| Publishing of result of Internal Examinations | Second week of April 2020 | |
| Submission of results of Internal Examinations to the University | Third week of April 2020 | |
| University Examinations* | | |

Third Semester: (2018 Admission)

| Month | Date | No. of Working days |
|--|-------|--|
| June 2018 | 01-30 | 22 |
| July 2018 | 01-31 | 21 |
| August 2018 | 01-31 | 21 |
| September 2018 | 01-30 | 12 |
| October 2018 | 01-31 | 20 |
| Total | | 96 |
| First Internal Examination | | Last week of July 2019 |
| Onam Holidays | | 6 th to 16 th September 2019 |
| Second Internal Examination | | First week of September 2019 |
| Publishing of result of Internal Examinations | | Second week of October 2019 |
| Submission of results of Internal Examinations to the University | | Third week of October 2019 |
| University Examinations * | | |

Fourth Semester: (2019 Admission)

| Month | Date | No. of Working days |
|---|-------|--|
| November 2019 | 01-30 | 22 |
| December 2019 | 01-31 | 16 |
| January 2020 | 01-31 | 22 |
| February 2020 | 01-28 | 20 |
| March 2020 | 01-31 | 23 |
| Total | | 93 |
| X' Mas Holidays | | 20 th Dec. 2019 to 30 th Dec. 2019 |
| First Internal Examination | | Second week of January 2020 |
| Second Internal Examination | | Last week of February 2020 |
| Publishing of results of Internal Examinations | | Second week of March 2020 |
| Submission of results of Internal Exams to the University | | Last week of March 2020 |
| University Examinations * | | |

* University Examination will be conducted as per the Examination Calendar approved by the Examination Branch of Kannur University.

April and May- Summer Vacation for all Admissions.

Regulation stipulate 90 instruction days /450 hours during each semester including examination days. Therefore, if necessary, sufficient number of Saturdays during the semester period be made as working days to make up the total days available per semester to 90.

SECTION VI

Calendar for the academic Year 2019-20 JUNE 2019

| Date | DAYS OF THE WEEK | PARTICULARS | NO. OF WORKING DAYS |
|------|------------------|---------------------------------------|---------------------|
| 1 | SAT | | |
| 2 | SUN | | |
| 3 | MON | | |
| 4 | TUE | | |
| 5 | WED | Ramzan | |
| 6 | THU | College re-open after Summer Vacation | 1 |
| 7 | FRI | | 2 |
| 8 | SAT | Second Saturday | - |
| 9 | SUN | | - |
| 10 | MON | World Environment Day | 3 |
| 11 | TUE | | 4 |
| 12 | WED | | 5 |
| 13 | THU | | 6 |
| 14 | FRI | | 7 |
| 15 | SAT | | - |
| 16 | SUN | | - |
| 17 | MON | | 8 |
| 18 | TUE | | 9 |
| 19 | WED | | 10 |
| 20 | THU | | 11 |
| 21 | FRI | | 12 |
| 22 | SAT | | - |
| 23 | SUN | | - |
| 24 | MON | | 13 |
| 25 | TUE | | 14 |
| 26 | WED | | 15 |
| 27 | THU | | 16 |
| 28 | FRI | | 17 |
| 29 | SAT | | - |
| 30 | SUN | | - |

JULY 2019

| Date | DAYS OF THE WEEK | PARTICULARS | NO. OF WORKING DAYS |
|------|------------------|------------------------|---------------------|
| 1 | MON | | 18 |
| 2 | TUE | | 19 |
| 3 | WED | | 20 |
| 4 | THU | | 21 |
| 5 | FRI | | 22 |
| 6 | SAT | | - |
| 7 | SUN | | - |
| 8 | MON | | 23 |
| 9 | TUE | | 24 |
| 10 | WED | | 25 |
| 11 | THU | | 26 |
| 12 | FRI | | 27 |
| 13 | SAT | Second Saturday | - |
| 14 | SUN | | - |
| 15 | MON | | 28 |
| 16 | TUE | | 29 |
| 17 | WED | | 30 |
| 18 | THU | | 31 |
| 19 | FRI | | 32 |
| 20 | SAT | | - |
| 21 | SUN | | - |
| 22 | MON | | 33 |
| 23 | TUE | | 34 |
| 24 | WED | | 35 |
| 25 | THU | | 36 |
| 26 | FRI | | 37 |
| 27 | SAT | | - |
| 28 | SUN | | - |
| 29 | MON | | 38 |
| 30 | TUE | | 39 |
| 31 | WED | | 40 |

August 2019

| Date | DAYS OF THE WEEK | PARTICULARS | NO. OF WORKING DAYS |
|------|------------------|-----------------------------|---------------------|
| 1 | THU | | 41 |
| 2 | FRI | | 42 |
| 3 | SAT | | - |
| 4 | SUN | | - |
| 5 | MON | | 43 |
| 6 | TUE | | 44 |
| 7 | WED | | 45 |
| 8 | THU | | 46 |
| 9 | FRI | | 47 |
| 10 | SAT | Second Saturday | - |
| 11 | SUN | | - |
| 12 | MON | Idul-Fithar | - |
| 13 | TUE | | 48 |
| 14 | WED | | 49 |
| 15 | THU | Independence Day | - |
| 16 | FRI | | 50 |
| 17 | SAT | | - |
| 18 | SUN | | - |
| 19 | MON | | 51 |
| 20 | TUE | | 52 |
| 21 | WED | | 53 |
| 22 | THU | | 54 |
| 23 | FRI | Sreekrishna Jayanthi | - |
| 24 | SAT | | - |
| 25 | SUN | | - |
| 26 | MON | | 55 |
| 27 | TUE | | 56 |
| 28 | WED | Ayangali Jayanthi | - |
| 29 | THU | | 57 |
| 30 | FRI | | 58 |
| 31 | SAT | | 59 |

September 2019

| Date | DAYS OF THE WEEK | PARTICULARS | NO. OF WORKING DAYS |
|------|------------------|-------------------------------------|---------------------|
| 1 | SUN | | 60 |
| 2 | MON | | 61 |
| 3 | TUE | | 62 |
| 4 | WED | | 63 |
| 5 | THU | | 64 |
| 6 | FRI | College closes for Onam Vacation | - |
| 7 | SAT | | - |
| 8 | SUN | | - |
| 9 | MON | Muharam | - |
| 10 | TUE | | - |
| 11 | WED | Thiruvonam | - |
| 12 | THU | | - |
| 13 | FRI | Sree Narayana Guru Jayanthi | - |
| 14 | SAT | Second Saturday | - |
| 15 | SUN | | - |
| 16 | MON | College reopens after Onam Vacation | 65 |
| 17 | TUE | | 66 |
| 18 | WED | | 67 |
| 19 | THU | | 68 |
| 20 | FRI | | 69 |
| 21 | SAT | Sree Narayana Guru Samadhi | - |
| 22 | SUN | | - |
| 23 | MON | | 70 |
| 24 | TUE | | 71 |
| 25 | WED | | 72 |
| 26 | THU | | 73 |
| 27 | FRI | | 74 |
| 28 | SAT | | - |
| 29 | SUN | | - |
| 30 | MON | | 75 |

October 2019

| Date | DAYS OF THE WEEK | PARTICULARS | NO. OF WORKING DAYS |
|------|------------------|-----------------|---------------------|
| 1 | TUE | | 76 |
| 2 | WED | Gandhi Jayanthi | - |
| 3 | THU | | 77 |
| 4 | FRI | | 78 |
| 5 | SAT | | - |
| 6 | SUN | | - |
| 7 | MON | Mahanavami | - |
| 8 | TUE | Vijaya dasami | - |
| 9 | WED | | 79 |
| 10 | THU | | 80 |
| 11 | FRI | | 81 |
| 12 | SAT | Second Saturday | - |
| 13 | SUN | | - |
| 14 | MON | | 82 |
| 15 | TUE | | 83 |
| 16 | WED | | 84 |
| 17 | THU | | 85 |
| 18 | FRI | | 86 |
| 19 | SAT | | - |
| 20 | SUN | | - |
| 21 | MON | | 87 |
| 22 | TUE | | 88 |
| 23 | WED | | 89 |
| 24 | THU | | 90 |
| 25 | FRI | | 91 |
| 26 | SAT | | - |
| 27 | SUN | Deepavali | - |
| 28 | MON | | 92 |
| 29 | TUE | | 93 |
| 30 | WED | | 94 |
| 31 | THU | | 95 |

November 2019

| Date | DAYS OF THE WEEK | PARTICULARS | NO. OF WORKING DAYS |
|------|------------------|-----------------|---------------------|
| | | | 96 |
| 1 | FRI | | - |
| 2 | SAT | | - |
| 3 | SUN | | 97 |
| 4 | MON | | 98 |
| 5 | TUE | | 99 |
| 6 | WED | | 100 |
| 7 | THU | | 101 |
| 8 | FRI | | - |
| 9 | SAT | Second Saturday | - |
| 10 | SUN | Milad-E-Sherif | - |
| 11 | MON | | 102 |
| 12 | TUE | | 103 |
| 13 | WED | | 104 |
| 14 | THU | | 105 |
| 15 | FRI | | 106 |
| 16 | SAT | | - |
| 17 | SUN | | - |
| 18 | MON | | 107 |
| 19 | TUE | | 108 |
| 20 | WED | | 109 |
| 21 | THU | | 110 |
| 22 | FRI | | 111 |
| 23 | SAT | | - |
| 24 | SUN | | - |
| 25 | MON | | 112 |
| 26 | TUE | | 113 |
| 27 | WED | | 114 |
| 28 | THU | | 115 |
| 29 | FRI | | 116 |
| 30 | SAT | | - |

December 2019

| Date | DAYS OF THE WEEK | PARTICULARS | NO. OF WORKING DAYS |
|------|------------------|---|---------------------|
| 1 | SUN | | - |
| 2 | MON | | 117 |
| 3 | TUE | | 118 |
| 4 | WED | | 119 |
| 5 | THU | | 120 |
| 6 | FRI | | 121 |
| 7 | SAT | | - |
| 8 | SUN | | - |
| 9 | MON | | 122 |
| 10 | TUE | | 123 |
| 11 | WED | | 124 |
| 12 | THU | | 125 |
| 13 | FRI | | 126 |
| 14 | SAT | Second Saturday | - |
| 15 | SUN | | - |
| 16 | MON | | 127 |
| 17 | TUE | | 128 |
| 18 | WED | | 129 |
| 19 | THU | | 130 |
| 20 | FRI | College Closes for Christmas holidays | 131 |
| 21 | SAT | | - |
| 22 | SUN | | - |
| 23 | MON | | - |
| 24 | TUE | | - |
| 25 | WED | Christmas | - |
| 26 | THU | | - |
| 27 | FRI | | - |
| 28 | SAT | | - |
| 29 | SUN | | - |
| 30 | MON | | 132 |
| 31 | TUE | College Re-opens after Christmas holidays | 133 |

January 2020

| Date | DAYS OF THE WEEK | PARTICULARS | NO. OF WORKING DAYS |
|------|------------------|------------------------|---------------------|
| | | | 134 |
| 1 | WED | | - |
| 2 | THU | Mannam Jayanthi | - |
| 3 | FRI | | 135 |
| 4 | SAT | | - |
| 5 | SUN | | - |
| 6 | MON | | 136 |
| 7 | TUE | | 137 |
| 8 | WED | | 138 |
| 9 | THU | | 139 |
| 10 | FRI | | 140 |
| 11 | SAT | Second Saturday | - |
| 12 | SUN | | - |
| 13 | MON | | 141 |
| 14 | TUE | | 142 |
| 15 | WED | | 143 |
| 16 | THU | | 144 |
| 17 | FRI | | 145 |
| 18 | SAT | | - |
| 19 | SUN | | - |
| 20 | MON | | 146 |
| 21 | TUE | | 147 |
| 22 | WED | | 148 |
| 23 | THU | | 149 |
| 24 | FRI | | 150 |
| 25 | SAT | | - |
| 26 | SUN | Republic Day | - |
| 27 | MON | | 151 |
| 28 | TUE | | 152 |
| 29 | WED | | 153 |
| 30 | THU | | 154 |
| 31 | FRI | | 155 |

February 2020

| Date | DAYS OF THE WEEK | PARTICULARS | NO. OF WORKING DAYS |
|------|------------------|------------------------|---------------------|
| 1 | SAT | | - |
| 2 | SUN | | - |
| 3 | MON | | 156 |
| 4 | TUE | | 157 |
| 5 | WED | | 158 |
| 6 | THU | | 159 |
| 7 | FRI | | 160 |
| 8 | SAT | Second Saturday | - |
| 9 | SUN | | - |
| 10 | MON | | 161 |
| 11 | TUE | | 162 |
| 12 | WED | | 163 |
| 13 | THU | | 164 |
| 14 | FRI | | 165 |
| 15 | SAT | | - |
| 16 | SUN | | - |
| 17 | MON | | 166 |
| 18 | TUE | | 167 |
| 19 | WED | | 168 |
| 20 | THU | | 169 |
| 21 | FRI | Shivarathri | - |
| 22 | SAT | | - |
| 23 | SUN | | - |
| 24 | MON | | 170 |
| 25 | TUE | | 171 |
| 26 | WED | | 172 |
| 27 | THU | | 173 |
| 28 | FRI | | 174 |
| 29 | SAT | | - |

March 2020

| Date | DAYS OF THE WEEK | PARTICULARS | NO. OF WORKING DAYS |
|------|------------------|------------------------------------|---------------------|
| 1 | SUN | | - |
| 2 | MON | | 175 |
| 3 | TUE | | 176 |
| 4 | WED | | 177 |
| 5 | THU | | 178 |
| 6 | FRI | | 179 |
| 7 | SAT | | - |
| 8 | SUN | | - |
| 9 | MON | | 180 |
| 10 | TUE | | 181 |
| 11 | WED | | 182 |
| 12 | THU | | 183 |
| 13 | FRI | | 184 |
| 14 | SAT | Second Saturday | - |
| 15 | SUN | | - |
| 16 | MON | | 185 |
| 17 | TUE | | 186 |
| 18 | WED | | 187 |
| 19 | THU | | 188 |
| 20 | FRI | | 189 |
| 21 | SAT | | - |
| 22 | SUN | | - |
| 23 | MON | | 190 |
| 24 | TUE | | 191 |
| 25 | WED | | 192 |
| 26 | THU | | 193 |
| 27 | FRI | | 194 |
| 28 | SAT | | - |
| 29 | SUN | | - |
| 30 | MON | | 195 |
| 31 | TUE | College closes for summer vacation | 196 |

April 2020

| Date | DAYS OF THE WEEK | PARTICULARS | NO. OF WORKING DAYS |
|------|------------------|-----------------|---------------------|
| 1 | WED | | - |
| 2 | THU | | - |
| 3 | FRI | | - |
| 4 | SAT | | - |
| 5 | SUN | | - |
| 6 | MON | | - |
| 7 | TUE | | - |
| 8 | WED | | - |
| 9 | THU | Pesaya Vayazham | - |
| 10 | FRI | Good Friday | - |
| 11 | SAT | Second Saturday | - |
| 12 | SUN | | - |
| 13 | MON | | - |
| 14 | TUE | Vishu | - |
| 15 | WED | | - |
| 16 | THU | | - |
| 17 | FRI | | - |
| 18 | SAT | | - |
| 19 | SUN | | - |
| 20 | MON | | - |
| 21 | TUE | | - |
| 22 | WED | | - |
| 23 | THU | | - |
| 24 | FRI | | - |
| 25 | SAT | | - |
| 26 | SUN | | - |
| 27 | MON | | - |
| 28 | TUE | | - |
| 29 | WED | | - |
| 30 | THU | | - |

May 2020

| Date | DAYS OF THE WEEK | PARTICULARS | NO. OF WORKING DAYS |
|------|------------------|-----------------|---------------------|
| 1 | FRI | | - |
| 2 | SAT | | - |
| 3 | SUN | | - |
| 4 | MON | | - |
| 5 | TUE | | - |
| 6 | WED | | - |
| 7 | THU | | - |
| 8 | FRI | | - |
| 9 | SAT | Second Saturday | - |
| 10 | SUN | | - |
| 11 | MON | | - |
| 12 | TUE | | - |
| 13 | WED | | - |
| 14 | THU | | - |
| 15 | FRI | | - |
| 16 | SAT | | - |
| 17 | SUN | | - |
| 18 | MON | | - |
| 19 | TUE | | - |
| 20 | WED | | - |
| 21 | THU | | - |
| 22 | FRI | | - |
| 23 | SAT | | - |
| 24 | SUN | | - |
| 25 | MON | | - |
| 26 | TUE | | - |
| 27 | WED | | - |
| 28 | THU | | - |
| 29 | FRI | | - |
| 30 | SAT | | - |
| 31 | SUN | | - |

SECTION VII

Proposed Activities During 2019-2020

- History:** Two day National seminar, Quiz programme & Essay competition on Indian history, Social Interaction Programme, Kallen Pokkudan Memorial Lecture, Valsan K. Vargese Memorial Lecture, Establishment of counselling & career guidance centre and study tours, Methodology workshop for P.G Students and field study for P.G Students on historical significant places and Archaeological Sites and Monuments, Week-end Seminars, Heritage Walk, Establishment of centre for Heritage & Cultural Studies, Publication of a journal, Registered Alumni,
- Commerce:** Inter-collegiate Commerce Fest and Industrial visit, Motivation cum Career Guidance Class, Seminar on Derivatives and Risk Management.
- English :** A Debate on Emancipation of Women and a Literary Quiz, One day film Fest, Educational Tour, A Talk on Gender Equality,
- Malayalam:** Discussions of folklore & presentation demonstration of folk arts and book reviews, Seminar on Malayalam Novel, Publication of Aksharam, Film show, workshop on 'Media studies' , visit to printing press and Radio Station.
- Mathematics:** Distribution of Shiju K. Nair Memorial endowment, Observation of Ramanujan birthday, Literaray discusstions and book reviews, Counselling & Motivation class, Maths and computer exhibition, Alumni meet.
- Management Studies:** Management games and visit to Old age home, Talk on 'Personality Development', Carrier gudience class.

SECTION VIII**College Union 2019 - 2020**

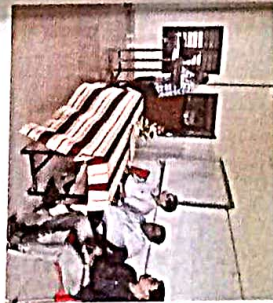
| | |
|---|-----------------------|
| Chairman | - Swathi K. |
| Vice-Chairman | - Arya Minnadan |
| Secretary | - Nimisha C. |
| Joint Secretary | - Anusree K.V |
| UUC | - Sharon Rajeev |
| Fine Arts Secretary | - Safwan M. |
| General Captain | - Sujina K.T |
| Student Editor | - Swathi Ramesan |
| P.G. Representative | - Shilpamol K. |
| I st D.C Representative | - Rahul K.V |
| II nd D.C Representative | - Aditiyan P.V |
| III rd D.C Representative | - Aswathi E. |
| Secretary, History Association | - Fathimathul Rishana |
| Secretary, Commerce Association | - Archana M. |
| Secretary, English Association | - Sufail Subair |
| Secretary, Malayalam Association | - Chandini T. |
| Secretary, Maths Association | - Arshija M. |
| Secretary, Management Studies Association | - Vishnupriya P.L |

TIME TABLE (ODD SEMESTER)

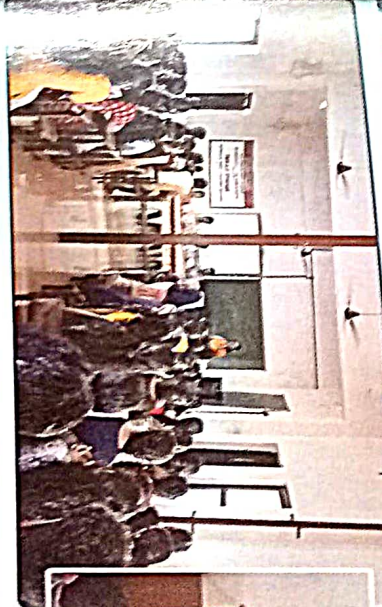
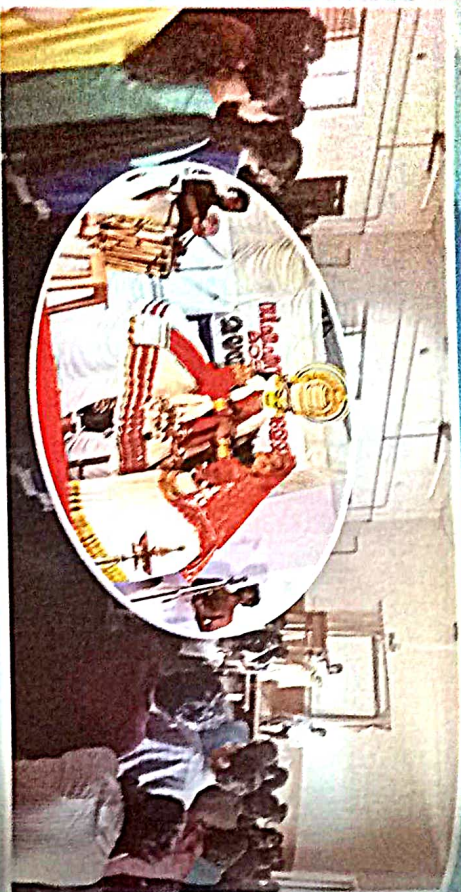
| | | | | | |
|----------|--------|---------|-----------|----------|--------|
| V HOUR | | | | | |
| IV HOUR | | | | | |
| III HOUR | | | | | |
| II HOUR | | | | | |
| I HOUR | | | | | |
| DAYS | Monday | Tuesday | Wednesday | Thursday | Friday |

TIME TABLE (EVEN SEMISTER)

| DAYS | I HOUR | II HOUR | III HOUR | IV HOUR | V HOUR |
|-----------|--------|---------|----------|---------|--------|
| Monday | | | | | |
| Tuesday | | | | | |
| Wednesday | | | | | |
| Thursday | | | | | |
| Friday | | | | | |



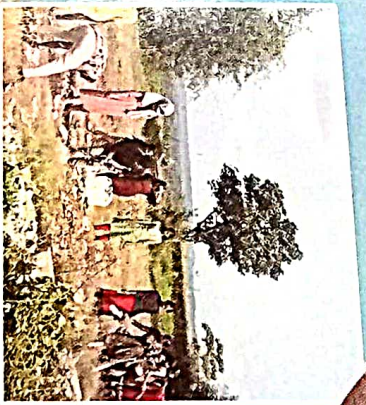
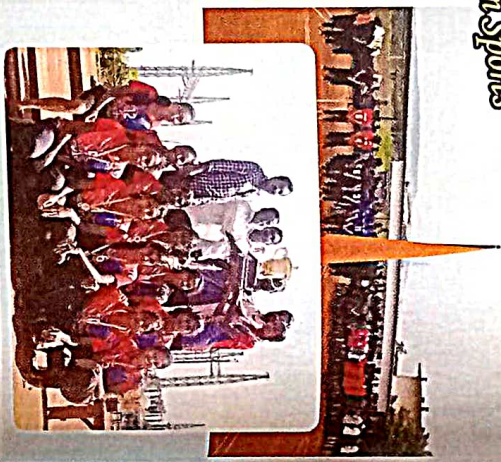
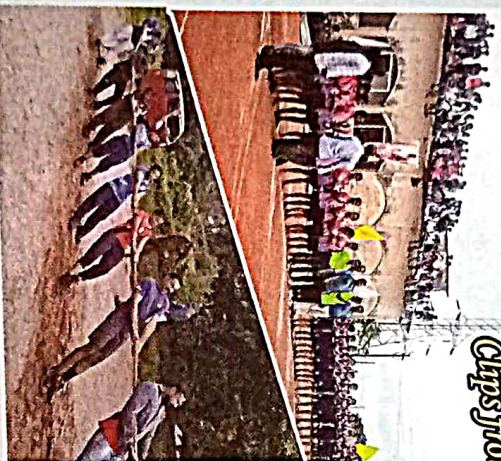
Clips from College Functions





Clips from NSSS

Clips from Sports



Clips from NCC



*To enable students to rise up the social ladder
To create Healthy and democratic outlook
To encourage cordiality and creativity
To empower economically*

