



CO-OPERATIVE ARTS AND SCIENCE COLLEGE, MADAYI

P.O PAYANGADI (R.S), 670358, KANNUR DT, KERALA
Aided by the Govt. of Kerala & Affiliated to Kannur University

Student's Grievance and Ethics Committee (Internal Marks Related Policy)

- Students can register their grievances in grievance redressal form, which is available at the department or can be downloaded from the college site.
- Grievances regarding internal assessment may be reported first to the tutor who should look into the issue.
- If the student remains unsatisfied, the matter has to be brought to the notice of department-level grievance cell which should include HOD, tutor and department internal co-ordinator.
- They can grant for changing the internal marks, reappearing for periodic tests, seminars, resubmission of assignments, etc.
- If the disputes are not resolved fully, the student can further escalate his/her grievance to the College Student's Grievance and Ethics Committee. The Committee consist of five senior faculties from different streams and addresses all disputes referred by the departmental committee.
- Grievance has to be reported and addressed within one week after publishing of internal marks or within the stipulated time as instructed by the University.
- Any grievance raised has to be addressed through an unbiased and fair process.



Belth...
03/06/2022
PRINCIPAL
CO-OP. ARTS & SCIENCE COLLEGE
MADAYI, PAYANGADI (RS) POST
KANNUR, 670 358