



CO-OPERATIVE ARTS AND SCIENCE COLLEGE-MADAYI

P.O PAYANGADI (R.S), 670358, KANNUR DT, KERALA
Aided by the Govt. of Kerala & Affiliated to Kannur University

Ph: 0497 2870550, 0497 2876410 | Web: www.cascollege.ac.in | E-mail: office@cascollege.ac.in

Action Taken Report 2019-20

Date	Resolution	Action Taken
12/6/2019	Confirmation of the minutes of the last meeting and Action Taken Report	Analysed the decision of the last meeting and discussed the implementation status of the decisions.
	Reconstitution of different committees	Formed and approved the list of support committees for the academic year 2019-20
	Academic calendar	A draft of the Academic calendar is presented based on the action plan submitted by the departments
	Academic Review and Result Analysis	Discussed on the report of result analysis submitted by the departments.
	Proposed activities and action plan by different departments	Department of Malayalam proposed a national seminar in association with Folklore Club, Mathematics department proposed to organise Mathematical exhibition
	Add-on/Certificate/Diploma courses	Departments informed of the proposed add-on/certificate courses and approved by IQAC
15/10/2019	Progress of NAAC work	Decided to speed up the pending AQAR Submission
	Extension activities and programmes by departments, clubs and Committees	Department of Mathematics has proposed to conduct an extension activity on Mathematics for Kerala PSC. NCC and NSS were also presented the plan of action. Department of History proposed to conduct two-day National Seminar on 'Relevance of Gandhian Philosophy' in the era of Globalisation. Commerce dept. decided to organise NET orientation Programme for PG students. Other departments and clubs were also proposed many activities.
	Evaluation of Internal/Model Examination systems	Decided to continue the existing system of internal examination as per university norms.
16/12/2019	Programme on Gender Equity	IQAC decided to conduct Programme on Gender Equity in Association with Girls Welfare Committee
	AQAR submission	Members were presented their views on AQAR and asked all the departments, clubs and committees to give the

		the necessary details
02/03/2020	Internal Audit	It is decided to conduct the internal academic and Administrative Audit by the Internal Audit Committee
	Feedback Collection	Instruction was given to all Hods to collect feedback from all stakeholders
	Remedial Coaching	Decided to carry out remedial coaching for selected students based on their performance in university examinations.
	Maintenances an improvement of campus Infrastructure	Decided to inform the PTA and the Board of Management about the requirements of infrastructure.




PRINCIPAL
 CO-OP ARTS & SCIENCE COLLEGE
 MADAYI, PAYANGADI (RS) POST
 KANNUR - 670 358



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Minutes of IQAC Meeting 2019-20









Notice

A meeting of IQAC members will be held on 12/6/2019 at 2.30 P.M at IQAC room. All are requested to attend the meeting on time.

Agenda

1. Confirmation of the minutes of the last meeting and Action Taken Report.
2. Formation of Different Committees
3. Feedback analysis
4. Academic Calendar 2019-2020
5. Academic Review and Result Analysis
6. IQAC and Department Action Plan
7. New Certificate and add-on Courses
8. Discussion on matters relating to NAAC
9. Student Related Issues, if any
10. Any other matter.

To

1. Dr. N. Padmanabhan (Principal) Chairman, IQAC 
2. Smt. Latha E.S, Department of English 
3. Dr. Sujatha, Department of Malayalam
4. Sri. Johny M.V, Department of History 
5. Dr. Rajasree. K, Department of Commerce & Mgt Studies 
6. Dr. Shijina.V, Department of Mathematics 
7. Sri. M K Rajan, President, Board of Management
8. Sri. Karunakaran Master, Director, Board of Management
9. Sri. Balakrishnan, Vice President, PTA
10. Shimna K.V, Student Representative 
11. Sri. Kripesh Krishnan, Alumni
12. Sri. Sunil Kumar M P, Senior Clerk 
13. Smt. Rajitha M B, Senior Clerk 

Minutes of the meeting of IQAC held on 12/11/18
at 2.30 PM at IQAC room.

Members Present

1. LATHA. P.S.
2. Dr. Sujatha.
3. Dr. Shijina.V
4. Dr. Rajasree.K
5. Sunil Kumar. M.P.
6. Rajitha. M.B
7. Dr. G. premkumar
8. Dr. U. Padmanabhan
9. Johnny. M.V.
10. Shweta K.V

Decisions of the meeting

1. Analysed the decisions of the last meeting and discussed the implementation status of the decisions.
2. Formed and approved the list of support committees for IQAC for the academic year 2018-19.
3. A draft of the academic calendar is presented by the IQAC co-ordinator.

12/12
All the departments submitted the result analysis of VI Semester university examination.

5. Department of Malayalam has proposed to conduct two day national seminar in association with Folklore club. Also proposed to organize "Basheer Anusmaranam and Exhibition".

6. Department of Mathematics has proposed to organize a Mathematics Exhibition.

7. As per the directions of IQAC all the departments decided to start certificate course/value added courses, as follows:

(i) Department of Malayalam - DTP (Certificate course)
Local culture and life (value-added)
(@pazhala munyapuzha exhibition)

(ii) Department of Mathematics -
Mathematics for Kerala PSC
Mathematics for Bank Exams

(iii) Department of History -
Museology - (Certificate Course)
Zero Violence Mindset (Value-added)

(iv) Department of Commerce -

Diploma Course in Practical

tax practise


Co-ordinator IQAC
Co-operative Arts & Science College
Madayi - 670358









Notice

A meeting of IQAC members will be held on 15/10/2019 at 2.30 P.M at IQAC room. All are requested to attend the meeting on time.

Agenda

1. Confirmation of the meeting held on 12/6/2019 and Action Taken Report
2. Progress of NAAC work.
3. Department Programmes
4. Evaluation of Internal/ Model Examination systems
5. Any other matter.

To

1. Dr. N. Padmanabhan (Principal) Chairman, IQAC 
2. Smt. Latha E.S, Department of English 
3. Dr. Sujatha, Department of Malayalam
4. Sri. Johny M.V, Department of History 
5. Dr. Rajasree. K, Department of Commerce & Mgt Studies 
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8. Sri. Karunakaran Master, Director, Board of Management
9. Sri. Balakrishnan, Vice President, PTA
10. Shimna K.V, Student Representative 
11. Sri. Kripesh Krishnan, Alumni
12. Sri. Sunil Kumar M P, Senior Clerk 
13. Smt. Rajitha M B, Senior Clerk 

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11/10/2019


Dr. G. Premkumar

IQAC Co-ordinator

Minutes of the meeting of IQAC held on 15/10/2014
at 2.30 PM at IQAC room.

Members Present

1. Dr. N. Padmanabhan. 
2. Dr. Shijina V. 
3. Dr. Rajasree K. 
4. Smil Kumar M.P. 
5. Rajitha. M.B. 
6. Dr. G. Premkumar 
7. Late. ES 
8. Joby. M.V. 
9. Shrima K.V. 

Decisions of the meeting

1. Analysed the decisions of the last meeting and discussed the implementation status of the decisions.
2. Decided to speed up the AQAR submission of the last year
3. Department of Mathematics has proposed to conduct an extension activity - Mathematics for Kerala PSC
4. Discussed the conduct of internal examination system
5. Department of History has proposed to conduct a two day National Seminar on 'Relevance of Gandhi Philosophy in the era of Globalization'

6. Discussed about the Model examination department.
7. IQAC decided to organised an awarene programme on SAFE CAMPUS
8. Department of Mathematics has proposed to celebrate the National Mathematics Day by Conducting a seminar on Linear Algebra of function.
9. Department of Commerce has proposed to organize NET orientation programme for PG Students.



Co-ordinator IQAC
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Notice

A meeting of IQAC members will be held on 16/12/2019 at 2.30 P.M at IQAC room. All are requested to attend the meeting on time.

Agenda


1. Confirmation of the meeting held on 15/10/2019 and Action Taken Report
2. Seminar on Gender Equity
3. Preparation of AQAR
4. Any other matter.

To

1. Dr. N. Padmanabhan (Principal) Chairman, IQAC
2. Smt. Latha E.S, Department of English 
3. Dr. Sujatha, Department of Malayalam
4. Sri. Johny M.V, Department of History 
5. Dr. Rajasree. K, Department of Commerce & Mgt Studies 
6. Dr. Shijina.V, Department of Mathematics 
7. Sri. M K Rajan, President, Board of Management
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9. Sri. Balakrishnan, Vice President, PTA
10. Shimna K.V, Student Representative 
11. Sri. Kripesh Krishnan, Alumni
12. Sri. Sunil Kumar M P, Senior Clerk 
13. Smt. Rajitha M B, Senior Clerk 

Madayi


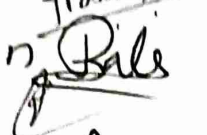

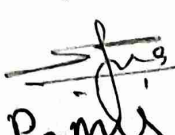
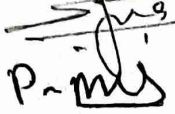




11/12/2019


Dr. G. Premkumar

IQAC Co-ordinator

Minutes of the meeting of IQAC held
at 2:30 PM at IQAC room

Members present

1. Dr. N. Padmanabhan. 
2. Balakrishnan. 
3. Latha. ES.
4. Dr. Rajasree. K. 
5. Dr. Shijina. V. 
6. Sunil Kumar. M.P. 
7. Rajitha. M. B. 
8. Dr. G. Premkumar. 
9. Johnny. M.V. 
10. Shrima. K.V. 

Decisions of the meeting

1. Analysed the decisions of the last meeting and discussed the implementation status of the decisions.
2. Department of Malayalam has proposed to conduct a webinar series on Literary theory.
3. Discussed about conduct a seminar on 'Gender equality' in association with Girls Welfare Committee.


Co-ordinator IQAC
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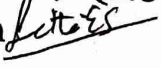






Notice

A meeting of IQAC members will be held on 02/03/2020 at 2.30 P.M at IQAC room. All are requested to attend the meeting on time.

Agenda

1. Confirmation of the meeting held on 16/12/2019 and Action Taken Report
2. Internal Audit
3. Collection of Feedback from different stakeholders
4. Remedial Coaching
5. Any other matter.

To

1. Dr. N. Padmanabhan (Principal) Chairman, IQAC 
2. Smt. Latha E.S, Department of English 
3. Dr. Sujatha, Department of Malayalam
4. Sri. Johny M.V, Department of History 
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10. Shimna K.V, Student Representative 
11. Sri. Kripesh Krishnan, Alumni
12. Sri. Sunil Kumar M P, Senior Clerk 
13. Smt. Rajitha M B, Senior Clerk 

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27/02/2020


Dr. G. Premkumar

IQAC Co-ordinator

Minutes of the meeting of IQAC held on 22.03.2020
at 2.30 PM at IQAC room

Members Present

1. Dr. N. Padmanabhan. 
2. Dr. Rajasree. K 
3. Smil Kumar. M.P. 
4. Rajitha. M.B 
5. Dr. G. Premkumar 
6. Lata. ES. 
7. Johnny. M.V. 
8. Shimra K V 
9. Balakrishnan. Balu 

- Decisions of the meeting
1. Analysed the decisions of the last meeting and discussed the implementation status of the decisions
 2. It is decided to conduct the internal Academic and Administrative audit by the internal audit Committee.
 3. Instructed to collect feedback from students of VI Sem UG and IV Sem UG and related stakeholders.
 4. Discussed on implementing remedial coaching.