

## DEPARTMENT ACADEMIC MEETING MINUTES

P.G. Dept. of HISTORY

STAFF MEETING

MINUTES  
BOOK

There will be a departmental meeting on 16/2020 at 9.30 AM in dept. staff room. All staff members are requested to be present.

Agenda:

- 1) Semester time table.
- 2) on line class.
- 3) Viva voce II MA History.
- 4) Any other matters.

To all staff members:

- 1) Johnny. M.V.
- 2) Dr. G. Premkumar
- 3) Anandaram. G.K.
- 4) Bijina. M.
- 5) Dr. Shalima. M.C.
- 6) Dr. Deepa. G.

Decisions:

- 1) Semester timetable is final.
- 2) As per government order, it is decided to conduct online classes.
- 3) Decided to make a Mock-viva before the actual viva voce of II MA History.
- 4) The following teachers will be the tutors of various classes for the year 2020-21.  
DC I - Dr. Deepa G and Dr. Pias kuttu Paul  
DC II - Dr. Shalima. M.C  
DC III - Bijina. M.  
PG I - T. R. Sairandran.  
PG II - Dr. G. Premkumar.
- 5) Decided to conduct module course for Final year BA History students on the topic

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There will be a Departmental meeting on 11-2-2019 at 2.30 P.M in Department staff room. All staff members are requested to be present.

Agenda:

- 1) National Seminar
- 2) Semester Syllabus completion
- 3) any other matter

To all staff members

- 1) John. M.V.
- 2) Dr. G. Premkumar
- 3) Shalima. M.C.
- 4) Bijina. M.

members present

- 1) John. M.V.
- 2) Dr. G. Premkumar
- 3) Shalima. M.C.
- 4) Bijina. M.

Decisions

- 1) decided to conduct a National seminar on 27/2/2019
- 2) Dr. Shaik majidun of Bangalore University will be the chief guest
- 3) decided to conduct two guest papers.

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- (a) Dr. G. Premkumar - Co-ordinator  
Shalima. M.C. - Refreshment  
Bijina. M. - Registration  
Reception and Stage  
Vrajitha. V.V, Sandhya. - Registration
- (b) decided to complete the syllabus before 28th February 2019.

# CO-OPERATIVE ARTS AND SCIENCE COLLEGE, MADAYI

Department of Management Studies

01.01.2020

### Notice

As per the department staff meeting held on 01.01.2020, the tutorial hours and student charges of all classes are assigned to Dr. Uvais M

  
Dr. Uvais M

To,

- (1) Repeating classes
- (2) Notice Board
- (3) File

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Department Meeting held on 01/01/2020

- 1) Dr. Uvais M
- 2) Shijith V
- 3) Sajith V.K.

### Agenda

- (1) Syllabus (ongoing)
- (2) IV (Industry Visit)
- (3) Class tutelage

- 1) Decided to revise the 1<sup>st</sup> semester subjects.
- 2) Decided to visit Pabco Kannur as a part of curriculum.
- 3) Decided class tutelage as follows:

1 <sup>st</sup> Semests	:	Sajith V.K
II <sup>nd</sup> Semests	:	Shijith V
III <sup>rd</sup> Semests	:	Dr. Uvais M

} - All books change

  
Dr. Uvais M  


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