



CO-OPERATIVE ARTS AND SCIENCE COLLEGE-MADAYI

P.O PAYANGADI (R.S), 670358, KANNUR DT, KERALA
Aided by the Govt. of Kerala & Affiliated to Kannur University

Ph: 0497 2870550, 0497 2876410 | Web: www.cascollege.ac.in | E-mail: office@cascollege.ac.in

Action Taken Report 2020-21

Date	Resolution	Action taken
02/06/2020	1.Take Decision on adoption of online mode of teaching-learning system.	Implemented the system of online teaching, learning and evaluation
	2.Formation of Different Committees	Formed different committees to conduct academic and non-academic matters.
	3. Feedback analysis of the academic year 2019-20	Examined and analysed the feedback report of 2019-20 and suggested measures for certain academic matters
	4.Organise Webinar or online workshop on socially relevant topics by different departments, library NSS and NCC in association with IQAC	Decided to organise the programme through online mode
	5. Inform the teachers to prepare Online class report and individual and departmental academic plan for the year.	Implemented the system of preparing online class report and submitted the same to the principal through HOD
16/08 /2020 (Online)	1.Discuss the progress and evaluate the effectiveness of classes through online mode.	Discussed the Prose and cons of online mode and recommended the teachers to attend various professional development courses regarding online teaching.
	2.Organising Webinar in association with various Departments, clubs and committees.	Organised webinars and online workshops by most of the departments,

		NSS, NCC and other clubs were celebrated important days through online/offline mode by arranging different programme.
	3. Start as many numbers of add on courses online by as many departments as possible.	Started add on courses by all departments.
6/12/2021	Academic Collaboration	<ul style="list-style-type: none"> • Entered in academic collaboration with Govt. college Tripunithura by Commerce department to conduct Research oriented workshop series • Entered MOU with Mathlab Kochin by Mathematics department to conduct coaching class for competitive exams • Entered MOU with Tax Study centre, Kottarakkara by Commerce department to conduct Diploma course • Entered academic collaboration with Payyanur College and Nirmalagiri College, Kuthuparamba by mathematics department.
	Organise Seminar by different departments	<p>Decided to</p> <ul style="list-style-type: none"> • Organise programme relating to National Mathematics Day • Conduct international webinar on 'How do Mathematicians contribute to the Society' • Inauguration of Focus online Problem-solving sessions for Msc Mathematics Entrance Examinations • Four-day online Workshop on Abstract Algebra • Decided to conduct International Conference on Business innovation and opportunities" by Department of Management Studies by the month of February

		<ul style="list-style-type: none"> Decided to conduct seminar on research methodology and celebrate International Mother tongue day in association with Malayalam Department
03/03/2022	Feed Back collection from various stake holders	Instructed HODs to collect feedback on curriculum from various stake holders and distributed feedback forms.
	Organise seminar in association with History department	<ul style="list-style-type: none"> Decided to conduct seminar on Doing local history; Problems in methodology on 11/03/2022. Organised Two-day National seminar on "Interpreting Sources; Recent trends and Kerala Historiography" on 22 & 23rd March 2022
	Conduct Workshop on NAAC by IQAC	Organised Workshop by IQAC on "Strategies for Accreditation " on 9/03/2022
	Maintainance work	intimated the Management and PTA about the maintainance work required
	Conduct Internal and External audit	Instructed concerned authority to conduct both academic and administrative audit.
	Organise programme on retirement of staff in association with Staff club	Conducted programmes by Staff club on retirement of Dr. G Premkumar and Dr. Sujatha. p




PRINCIPAL
 CO-OP. ARTS & SCIENCE COLLEGE
 MADAYI, PAYANGADI (RS) POST
 KANNUR - 670 358



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Minutes of IQAC Meeting 2020-21


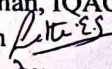

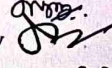


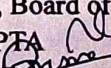
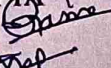
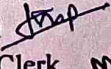


Notice

A meeting of IQAC Core committee members will be held on 02/06/2020, 2.30 P.M at IQAC room by following Covid – 19 Protocol. All are requested to attend the meeting on time.

Agenda

1. Take decision on online teaching
2. Feedback analysis of the academic year 2019-20
3. Organise Webinar or online workshop on socially relevant topics by different departments, library NSS and NCC in association with IQAC.
4. . Inform the teachers to prepare Online class report and prepare individual and departmental academic plan for the year
5. Any other matter.

To

- 1 Dr. N. Padmanabhan (Principal) Chairman, IQAC 
2. Smt. Latha E.S, Department of English 
3. Dr. Sujatha, Department of Malayalam 
4. Sri. Johny M.V, Department of History 
5. Smt. Rajasree. K, Department of Commerce & Mgt Studies 
6. Dr. Shijina.V, Department of Mathematics 
7. Sri. M K Rajan, President, Board of Management
8. Sri. Karunakaran Master, Director, Board of Management
9. Sri. Najeeb. M.V, Vice President, PFA 
10. Rasifa E, Student Representative 
11. Sri. Kripesh Krishnan, Alumni 
12. Sri. Sunil Kumar M P, Senior Clerk 
13. Smt. Rajitha M B, Senior Clerk 

Madayi











Dr. G. Premkumar

01/06/2020

- IQAC Co-ordinator
Co-ordinator IQAC
Co-operative Arts & Science College
Madayi - 670358

Minutes of the ICRAC meeting held on
2/06/2020 at ICRAC room (offline).

Members Present.

1. Dr. N. Padmanabhan 
2. Smt. Latha E-S 
3. Dr. Sujatha P 
4. Sri Johnny M.V 
5. Smt. Rajasree K 
6. Dr. Shijina V 
7. ~~Dr. Rajasree K~~
8. Sri. Kripesh Krishnan 
9. Sri Sunil Kumar M.P 
10. Smt. Rajitha M.B 

Decisions of the meeting

Meeting discussed the impact of covid-19 in the education sector particularly its impact on the students of Madayi college. The decisions includes:

1. It is decided to follow the instruction of Kannur university and the Kerala state higher Education Council order regarding adoption of

online methods of Teaching

2. Different committees were formed to support academic and non-academic activities and instructed to conduct the activities through online or offline by following Covid-19 protocol.
3. It is decided to prepare the feedback report of 2019 and upload to website, and call another meeting after analysing the reports.
4. Decided to conduct webinar or workshop by departments and NCC and NSS should do socially responsible activities in view of the Covid-19 to nearby locality.
5. Instructions were given to the teachers regarding online class report preparation and submit to the principal weekly by redob.

ICAC Co-ordinator



Co-ordinator ICAC
Co-operative Arts & Science College
Mudayi - 070383

Notice

An online meeting of IQAC members will be held via Google meet on 16/08 /2020 at 6 P.M. All are requested to attend the meeting on time.

Agenda

1. Discuss the progress and evaluation of classes through online mode.
2. Take feed back of the students on online teaching -learning process.
3. Organising Webinar on IPR through online mode.
4. Conduct Investor Awareness Programme through online mode in association with Commerce dept.
5. Discussion on online Assessment and evaluation.
6. Any other matter.

To

- 1 Dr. N. Padmanabhan (Principal) Chairman, IQAC
2. Smt. Latha E.S, Department of English
3. Dr. Sujatha, Department of Malayalam
4. Sri. Johny M.V, Department of History
5. Smt. Rajasree. K, Department of Commerce
6. Dr. Shijina. V, Department of Mathematics
7. Sri. M K Rajan, President, Board of Management
8. Sri. Karunakaran Master, Director, Board of Management
9. Sri. Najeeb. M.V, Vice President, PTA
10. Rasifa E, Student Representative
11. Sri. Kripesh Krishnan, Alumni
12. Sri. Sunil Kumar M P, Head Accountant
13. Smt. Rajitha M B, Senior Clerk

Madayi

14/08/2020

Dr. G. Premkumar

IQAC Co-ordinator

Co-ordinator IQAC
Co-operative Arts & Science College
Madayi - 670358

Notice

Minutes of the IQAC Core Committee
meeting held on 16/08/2020 (online) via g.meet
members present:

- | | |
|-------------------------|----------|
| 1. Dr. N. Padmanabhan | Present |
| 2. Smt. Latha E-S | Present |
| 3. Dr. Syatha P | Present |
| 4. Sri Johnny M.V | Present |
| 5. Smt. Rajasree K | Present |
| 6. Dr. Shijna V | Present |
| 7. Sri M.K Rajan | Present |
| 8. Rasfa E | Present |
| 9. Sri Najeeb M.V | Present |
| 10. Sri Sunil Kumar M.P | Present |
| 11. Smt Rajitha M.B | Present. |

Decisions taken:

⇒ Meeting discussed the progress and performance of online teaching. Many teachers made suggestions to improve the teaching performance by adopting an online platform by the college.

⇒ Dept. of mgt proposed a programme to conduct online, i.e. IPR related webinars and a webinar series on entrepreneurship.




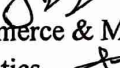






⇒ Recommended to start add. on courses online by various departments.

A meeting of IQAC members will be held on 16/01/2021 at 2.30 P.M at IQAC room. All are requested to attend the meeting on time.

Agenda

1. Discussion on online Assessment and evaluation
2. Seminar by Dept. of History in Association with IQAC.
3. Preparation of AQAR
4. To organise workshop on Strategies for accreditation (offline)
5. Implementation of facilities in the context of COVID -19

To

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Madayi

14/01/2021









Dr. G. Premkumar

IQAC Co-ordinator


Co-ordinator IQAC
Co-operative Arts & Science College
Madayi - 670358

Minutes of the IQAC core committee meeting
held on 16/01/2021. (Offline).

Members Present.

1. Dr. N. Padmanabhan. 
2. Smt. Latha E-S 
3. Dr. Sujatha P 
4. Sri. Johnny M.V 
5. Smt. Rajasree.K 
6. Dr. Shijina.V 
7. Smt. Rajitha M.B 

Decisions taken,

1. meeting discussed the progress of online teaching and asked the teachers to carry out the assessment process through online mode. Quiz, assignments and examinations can be used for online assessment.
2. Decided to speed up the AQAR Report preparation of 2019-20.
3. IQAC decided to organise a programme on strategies for accreditation.
4. Decided to implement more facilities  in view of Covid-19 Pandemic.