



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution	CO-OPERATIVE ARTS AND SCIENCE COLLEGE, MADAYI
Name of the head of the Institution	Dr. N. Padmanabhan
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	04972800550
Mobile no.	9495616196
Registered Email	cascolg@gmail.com
Alternate Email	premkumar41266@gmail.com
Address	Co-operative Arts and Science College, Madayi (P O) Payangadi (RS)
City/Town	Payangadi
State/UT	Kerala
Pincode	670352

2. Institutional Status	
Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Rural
Financial Status	Self financed and grant-in-aid
Name of the IQAC co-ordinator/Director	Dr. G. Premkumar
Phone no/Alternate Phone no.	04972870550
Mobile no.	7510641266
Registered Email	cascolg@gmail.com
Alternate Email	premkumar41266@gmail.com

3. Website Address	
Web-link of the AQAR: (Previous Academic Year)	https://cascollege.ac.in/crm/public/uploads/igar_agar_image/HnAgzO1YJuXIaDOv2FsF8XlaWfEqSe.pdf
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	https://cascollege.ac.in/crm/public/academic_calender/FLHdrewtEPjVwe4L25t1xqpFAjBZj8.pdf

5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B	2.36	2016	05-Nov-2016	04-Nov-2020

6. Date of Establishment of IQAC	18-Jul-2012
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by	Date & Duration	Number of participants/ beneficiaries

IQAC		
Organised Seminar on Folklore	26-Aug-2019 2	82
Karkkidaka Peruma-Exhibition	06-Aug-2019 1	120
Vattapoojyam - Mathematics Exhibition	21-Aug-2019 2	183
Readers Week celebration	19-Jun-2019 7	87
Introduced Value added Zero Violence	20-Sep-2020 40	52
Seminar on Linear Algebra of function	17-Dec-2019 1	75
Seminar on Relevance of GandhianPhilosophy in the era of globalisation	27-Nov-2019 2	150
Investment Awareness Programme on	21-Nov-2019 2	110
Blood Donation camp in association with NSS	11-Sep-2019 1	40
Anti- drug Awareness Programmes	08-Jan-2020 1	100

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Co-operative Arts and Science College, Madayi	NSS	Kannur University/State NSS cell	2019 190	45000
Co-operative Arts and Science College, Madayi	NCC	State govt./Central Govt.	2019 105	13800

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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View Link](#)

10. Number of IQAC meetings held during the year :

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View Uploaded File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Organised seminars in association with various departments,
Organised Exhibition Karkkidaka Peruma and Vatta poojyam
Celebrated Readers Week celebration
Celebrated National Mathematics day and organised seminar on Linear Algebra
Conducted Investment Awareness Programme on Financial Markets and Investment Behaviour

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Decided to organise Two Day National seminar in association with Folklore Clubon	Organised Two day National seminar by Malayalam department in association wtith IQAC
Organise Exhibitions on Theyyam Pictures ,Karkkitaka peruma and Vaikkam Muhammed Basheers contribution.Basheer	Organised exhibitions
Conduct Ramayanam Qiz in association with dept. of Malayalam	Organised Ramayanam Quiz
Decided to participate the students for paddy cultivation with the localites	Students participated in Paddy cultivation
Organise National Seminnar on "Relevance of Gandhiyan Philosophy iphilosophyn the era of globalisation" in association with	Organised seminar on "Relevance of Gandhiyan Philosophy "Philosophy in the era of globalisation"
Planned to celebrate Ramanujan Day and organise seminar on Linear Algebra	Celebrated Ramanujan Day and organised seminar on Linear Algebras
Decided to organise orientation programme on NET to PG students	Organised NET orientation Programme in association with Commerce dept.

Decided to organise Investment Awareness Programme in association with Commerce dept.	Conducted Investment Awareness Programme				
Decided to distribute endowments and merit awards to students	Distributed endowments				
Organise coaching classes for competitive Examination(PSC) by Dept. of Mathematics	Organised coaching classes for competitive Examination(PSC) by Dept. of Mathematics				
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14. Whether AQAR was placed before statutory body ?	Yes				
<table border="1" style="width: 100%;"> <thead> <tr> <th style="width: 50%;">Name of Statutory Body</th> <th style="width: 50%;">Meeting Date</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">Board of Management</td> <td style="text-align: center;">15-Jul-2020</td> </tr> </tbody> </table>		Name of Statutory Body	Meeting Date	Board of Management	15-Jul-2020
Name of Statutory Body	Meeting Date				
Board of Management	15-Jul-2020				
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No				
16. Whether institutional data submitted to AISHE:	Yes				
Year of Submission	2022				
Date of Submission	11-Apr-2022				
17. Does the Institution have Management Information System ?	Yes				
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	The institution is using Partial Management Information system				

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Our Institution has a proper and well planned mechanism for curriculum following the rules and regulations by the Kannur University. Kannur University offers a well-planned curriculum for various courses. Our faculties participated in workshops for designing new curriculum .They also contributed their ideas for designing curriculum. Based on the feedback and delivery of curriculum, teachers were able to contribute to the designing as well as the implementation of curriculum. Institution follows the rules and guidelines of the University in effective implementation of various programmes. All the programmes in the college follow a Choice Based Credit and Semester System. The courses were clearly conveyed to the students by the tutors and the individual

teachers handling those subjects. In the beginning of the academic year itself we prepare an Academic Calendar for the systematic implementation of the programme. The conduct of internal examinations and assessment are planned in advance and committees concerned ensure its implementation according to the University norms. The institution also puts in additional effort to enhance student capabilities by providing sessions aiming at the multiplication enhancement of the students like by providing necessary remedial session in various committees for ensuring the smooth functioning and coordination of these objectives. Teachers are appointed for respective committees and are recorded in the college handbook. Teachers prepare the work diary with the lessons for the classes and tutorial maintained for recording the students' evaluation. Internal assessment register, Attendance register, Remedial class register etc. are maintained by the department for ensuring proper documentation. The tutorial system of the college helps the students to accomplish their goals.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employability/entrepreneurship	Skill Development
Nil	Diploma in Practical Accounting and Tax Practice	07/08/2019	180	Employability	nil
Certificate Course in Malayalam DTP	nil	Nil	60	Employability	nil

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	Nil	Nil
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	nil	Nil

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	33	15

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Local Culture and Life	10/07/2019	40
Coaching classes for	10/07/2019	45

competitive Examination

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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Malayalam	25
BA	English	27
BA	History	37
BSc	Mathematics	26
BCom	Co-operation	28
BBA	General	44
MA	History	15
MCom	Finance	16

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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

Proper implemation and influence of the curriculum is ensured by collecting curricular feedback from students, teachers parents, alumni and employer. Creative suggestions and constructive criticism are accepted by the Institution. Every stakeholder in our institution can contribute in the functioning of the system by analysing the strengths and weaknesses in curricular implementation and seeking out plausible solutions. In order to address the limitations that occur during the course Of curriculum transactions, students are given the chance to voice their opinions to the teachers and their mode of teaching.. The institution brings about required changes in the mode of implementation of policies for the betterment of opportunities and overcome the hurdles that comes along the way. The opinions of the student community about the institution are given utmost importance and their feedback has significant value in ensuring the improvement of the college since they are an integral part of our system The parent community is an active stakeholder of our system. Their opinion and the ideas about the curriculum and institution formulated from the feedback of their children holds exceptional significance and thee feedback has huge value in assuring the advancement of the college, and are an essential part in our system. Feedback forms are distributed and collected -here the parents can brief on the details and present a problem which should be addressed

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	History	43	4200	43
BA	English	29	4200	29
BA	Malayalam	32	4200	32
BSc	Mathematics	23	1800	23
BCom	Co-operation	30	5100	30
BBA	General	50	5100	50
MA	History	18	150	18
MCom	Finance	18	400	18

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	552	62	22	0	16

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
40	35	14	6	6	4

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Under the student mentoring system, each department nominates a tutor for students in each semester in a program of study. The tutor prepares a file containing details of students assigned and records all details regarding academic performance in end semester examination, continuous assessment, participation in induction, cultural activities etc. The tutor helps the students in addressing their problems and supporting them in academic activities by making necessary interventions. This tutorial scheme is adopted for the overall development of students in academic, personal and professional. Creation of a better environment in the department, where in students can approach teachers for both educational and personal guidance. Every tutor maintains good relationship with his students and their parents. Every week an hour is allotted for the tutorial meetings after the regular class time. The tutor meets his students as a small group and discusses all the difficulties relating to their studies and campus life. A mentoring committee functions with senior faculty as the convenor. This committee gives directions and guidance and topic/areas to be dealt with in different mentor, mentee interfaces. Special programmes for different topics in each discipline is also organised. Motivation for higher studies and entrepreneurship Advice and support for improvement in academic performance providing opportunities for attending professional meetings is in process. Identification of appropriate future courses, preparing students for the competitive examinations. developing additional talents in areas like photography, drama and literary writings etc were included in the tutorial system. Students are allowed to approach the tutor

for both academic and personal problems. Personalized professional /career advice is given to the students

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
614	40	1:15

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
30	23	4	3	2

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nil	Nil	Nil	Nil
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	History	6th	10/03/2020	16/06/2020
BA	English	6th	10/03/2020	16/06/2020
BA	Malayalam	6th	10/03/2020	16/06/2020
BSc	Mathematics	6th	10/03/2020	16/06/2020
BCom	Bcom	6th	10/03/2020	16/06/2020
BBA	BBA	6th	10/03/2020	17/06/2020
MA	History	4th	09/03/2020	07/08/2020
MCom	Finance	4TH	09/03/2020	07/08/2020
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The college follows the norms and policies of continuous evaluation as prescribed by the regulation of the Kannur University. The college evaluates the students on the basis of the various compo stipulated by the university for internal evaluation, such as written examinations, assignments, seminars, viva voce and attendance. Minimum of two internal examinations were conducted during each semester apart from the model examination. Model examination question papers are modelled on university question papers so as to make students familiar with the university question paper pattern. Besides, the academic calendar and the University regulations, departments have a tentative schedule for the internal examinations and model examinations that are not centrally organized, considering the distinctive nature of certain subjects and syllabi. After the conduct of examinations, faculty have to evaluate the answer

scripts to the students within one week time along with the comments. The common errors are discussed in the classroom. The faculty addresses the lawful grievances of the students related to the marks obtained in the internal examination. Retest examinations are conducted for students who have not attended the internal examination on genuine grounds. All assessments are documented and displayed for student verification before they are uploaded to the university websites. Mentors play a crucial role in this regard. The tutor keeps the records of the performance of the student in all the internal examinations and model examinations in each semester. Later, Students' performance is discussed in detail during the PTA which is held after a sessional examination in each semester.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The general framework of the curricular and co-curricular activities of the year is blueprinted on the academic calendar. Academic calendar is prepared by the calendar committee constituted by the institution. Taking University academic calendar as the base, a College level almanac is prepared at the onset of every academic year which is published in the college calendar and the website. The college council as the statutory academic body has to give the final nod for its implementation. Major contents are admission schedule, internal examinations, model examinations and university examinations, commencement of UG and PG classes, observation of national and international days • This college almanac is in tune with the University academic frame work and college level teaching learning process. The implementation takes place mainly at the department level which is monitored and ensured by the Department Heads. At the college level the College council presided by the principal ensures that co-curricular, extracurricular and academic activities maintain the time line set by the almanac

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://cascollege.ac.in/crm/public/uploads/igar_sss_image/9VTb7PjsdLT600OrXH3c03jUGGOxiy.pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
HIS	BA	History	37	19	51.35
ENG	BA	English	27	26	55.56
MAL	BA	Malayalam	25	20	80
MAT	BSc	Mathematics	27	26	96.29
COM	BCom	Co-operation	28	17	60.71
BBAR	BBA	General	44	36	81.82
HIS ^t	MA	History	15	13	86.67
Mcom	MCom	Finance	16	14	87.50

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

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CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nil	0	nil	0	0
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Seminar on Research Methodology	Malayalam	13/01/2020

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
nil	nil	nil	Nil	nil
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
0	nil	nil	nil	nil	Nil
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
History	2

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Malayalam	3	0
National	History	5	0
National	Mathematics	1	0

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Malayalam	8
History	1

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
nil	0	nil	Nil	0	0	0

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
nil	nil	nil	Nil	0	0	0

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	2	18	1	1
Presented papers	2	17	1	0
Resource persons	0	4	0	0

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
BLOOD DONATION CAMP	BLOOD DONORS KERALA AND LIONS CLUB PILATHARA	2	30
ANTI DRUG PROGRAM	STATE NSS CELL	2	80
SWACHDA PAKWADA AT RAILWAY STATION	INDIAN RAILWAY	2	80
INTERNATIONAL YOGA DAY	ART OF LIVING CENTRE, CHERUKUNNU	1	68

KARGIL VIJAY DIWAS DOCUMENTARY EXHIBITION	NCC College Unit01	1	72
KERALA FLOOD 2019- FLOOD RELIEF	EZHOME PANCHAYATH	1	60
SWACHATHA PAKWADA CLEANING RAILWAY STATION PREMISES	32 KERALA BATTALLION	1	84
INA VISIT	INDIAN NAVAL ACADEMY	1	60
ARMED FORCES FLAG DAY	SAINIK WELFARE BOARD	3	260
INDEPENDENCE DAY	NSS UNIT	2	75
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Nil	Nil	Nil	0
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
NSS	Blood Donors Kerala	Blood Donation Camp	2	40
NSS	Exceise Dept. Govt. of Kerala	Anti-Drug Activities	2	100
NSS	Kerala State AIDS Control Society	Aids Awareness Programme	2	80
NCC	32 KERALA BATTALION NCC, PAYYANUR	ENVIRONMENT DAY TREE PLANTATION	1	70
NCC	PARASSINIKKAD AVU SNAKE PARK	FACE PAINTING COMPETETIONS	1	45
NCC	KANNUR KANDAL PROJECT	NCC DAY ONE DAY MANGROVE AWARENESS CAMP	1	80
NCC	INDIAN RAILWAY	SWACHDA PAKWADA AT RAILWAY STATION	1	80
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
0	0	0	0
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Linkage with industries	Industrial Visit	MILMA, Kannur	17/06/2020	17/06/2020	44
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Kerala State Rutronix	11/09/2019	Conduct Diploma Course Diploma in Practical Accounting and Sales tax Practice	15
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
337884	337884

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
E library solutions	Fully	2.0	2016

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	13426	314172	1058	50000	14484	364172
Reference Books	36	54459	12	6000	48	60459
Library Automation	1	25000	0	0	1	25000

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Nil	Nil	Nil	Nil

No file uploaded.

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	29	1	29	1	0	1	6	130	0
Added	3	0	0	0	0	0	0	30	0
Total	32	1	29	1	0	1	6	160	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

200 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
0	Nil

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical
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	facilities		facilities
186000	186000	337884	337884

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The institution is run with sufficient physical facilities such as, Classrooms, Library, Computer lab etc. which are made available for the students. The college is well equipped with high quality infrastructure, which include a central library, canteen, computer lab, and well-maintained class rooms. The staff council, IQAC and governing council discuss issues pertaining to infrastructure facilities and take necessary measures Aids from central and state. governments, the UGC, Management and Parent Teachers associations are utilised to acquire and maintain the facilities. The classrooms boards and furniture facilities are utilized regularly by the students but sometime it is also made available for the other governmental and the nongovernmental organizations for conducting the exams like scholarships etc. if not in use for the said period. A decentralised process with the manager as the head and the principal as the nodal point is adopted. Colleges always strive to maintain the infrastructure and to add more to the existing. The annual maintenance is done to the computers and printers too. Every year college puts utmost importance to buy new equipment for labs and for physical education departments utilising different funds available. Laptops and projectors are utilised optimally for academic purpose and enrichment. The principal conducts checks on the facilities, ensuring that they function properly. Repairs are undertaken when necessary. The non-teaching staff assists in proper maintenance of the system

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CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Student Aid Fund	5	1500
Financial Support from Other Sources			
a) National	E grants, Suvarna jubilee merit scholarship, Central sector Scholarship State merit scholarship CH Muhammedkoya scholarship,	514	428000
b) International	nil	0	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
nil	Nil	0	0

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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
Nil	nil	0	0	0	0
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
nil	0	0	nil	0	0
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
Nil	11	BA Malayalam	Malayalam	Central University , Kasaragode, Malabar BED Training College, Peravoor, KBR Teacher Training Institute, Kollanogode, PK Rajan Memorial Campus, Neeleswar, Panampally Govt. College, Chalakkudy, Govt. Brennen College, Dharmadam,	MA malayalam, BEd, D.El. Ed

				Sree Sankara charya Universit	
2020	19	Bsc Mathematics	Mathematics	SN College ,Govt. Brennen College, Govt. College Kasa ragod,Payyan ur College, Kannur University C ampus,Palaya d,NAS College, Kanjangad, KU Campus, Palayad, FISAT	Msc Mathematics, Msc Statisti cs,MBA,MCA
2020	8	BA English	English	Payyanur College, Palayad Campus, Brennen Coll ege,BEd,Bren nen College, Thalassery	MA English,BEd
2020	9	BA History	History	CAS Colleg e,Madayi,Dep t.of History and Heritage Studies,Kann ur university C ampus,Mangat tuparamba	MA History
2020	10	Bcom	Commerce	CAS College Madayi,SCMS ,Kochi,Faroo k College,Ca licut,Centra l University, Kerala,,CA i nstitutions, Sir Syed College,CMA institutions	Mcom,MBA,C A,CMA
Nil	17	BBA	Management Studies	Kannur University Campus, Palayad,CAS College, Mad ayi,Sreedevi	MBA,Mcom

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year
(eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	6

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
KHO-KHO MEN	INTER COLLEGIATE	120
KHO-KHO WOMEN	INTER COLLEGIATE	96
WEIGHT LIFTING- WOMEN	INTER COLLEGIATE	70
TAEKWONDO MEN AND WOMEN	INTER COLLEGIATE	110
SENIOR STATE TUG OF WAR COACHING CAMP	NATIONAL CUM STATE LEVEL	45
ONAM CELEBRATION	COLLEGE LEVEL	600
COLLEGE DAY	COLLEGE LEVEL	550
FINE ARTS DAY	COLLEGE LEVEL	500
X-MAS CELEBRATION	COLLEGE LEVEL	590
FRESHERS DAY	COLLEGE LEVEL	602

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	SILVER MEDAL IN INTER UNIVERSITY TUG OF WAR CHAMPIONSHIP	National	1	0	7813	RENJU P A
2020	GOLD MEDAL -EK BHARATH SRESHT BHARATH TUG OF WAR CHAMPIONSHIP	National	1	0	7562	SARANYA K
2019	FOURTH IN INTER UNIVERSITY	National	2	0	7562, 8316	Saranya K, Sibin Vargese

	TUG OF WAR CHAMPIONSHIP					
2019	NATIONAL KHO-KHO PARTICIPATION	National	1	0	8107	AKSHAY V
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Students are the cornerstone of any educational institution. Therefore, college unions also have a vital role to play in facilitating the opportunity to be a part of co-curricular and extra-curricular activities which would inculcate leadership traits and the spirit of responsibility in students. In 2017-2018, the college union has done a remarkable work in bringing the students together in terms of participation in the field of culture, arts, sports and education in the college for the radical development of the students. The elected college union performed the needful duties, tasks and activities to fulfil the requirements undertaken by them. The College Union Executive Committee consists of the Chairperson, Vice - Chairperson (Reserved for Women), General Secretary, Two University Union Councilors, Fine Arts Secretary, Magazine Editor and the General Captain. The student union organizes arts festivals like Fine arts, College Day etc. to promote students to showcase their talents and also as a platform to hone them for further participation in Zonal kalolsavam thereby promoting and developing the artistic talents of students. Eminent people from various fields of culture, arts and sports have been able to honour with their presence as guests in the college union activities. The union organizes celebrations of local and national days to develop a spirit of patriotism among the students. Onam celebration program was held to mark the beginning of union. Various competitions like tug-of-war and arm-wrestling were held. The Union Undertakes programs like Literary Fest, music fest, social and cultural activities and conduct programs to train the students about duties and rights of students as citizens. Eye check up camp was organized as a continuation of union activities. Apart from the general public, the camp had benefitted the students, teachers and non-teaching staff of the college. The Union prepares and publishes the college magazine annually showcasing the literary talents of the students. Madayi College had a good participation in the University Arts Festival with around 56 students participating in 46 events including group events. Union conducts sports and games competitions to develop a spirit of sportsmanship among students. Union Sports Day was inaugurated by Principal Dr.N Padmanaban. Seven competition events were included in the male and female categories. The football and cricket held as part of the sports day stood out due to the participation of the students. Under women's category, Adhya was selected for Kannur university team and got to participate in the inter university championship held in Chennai which was a prestigious and proud moment for the college. College union conducted various other programs such as exhibitions, quiz, arm wrestling and traditional pothichor distribution as a part of the inauguration of the association.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

0

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The institution precises democratic, inclusive and participative management system. It has created the spirit of job satisfaction, freedom of work, collective responsibility, self and mutual respect thereby enhancing the scope for the growth of the institution. The institution follows decentralisation in all domains of governance and promotes participative management by involving various academic and administrative committees, cells and bodies in planning and executing all activities in the campus. This mechanism ensures proper delegation of authority in all the hierarchical stages. The Management Committee, The Principal, IQAC, PTA and subcommittees actively involve in the decision making process. The Principal nominates members to various cells and committees from the staff ensuring functional autonomy and inclusiveness. This participative system is receptive to constructive criticism and involves all stakeholders in policy making and execution of various projects. The principle of division of labour through decentralization is applied at different domains for the effectiveness and completeness of administration by formulating various committees, cells or bodies. The following committees are functioning in the college for the implementation of different acts and roles under the strategic planning. • College Management committee • PTA • IQAC • Staff Club • Academic Council • Examination Cell with a Chief superintendent of examinations • Discipline Committee • Anti - ragging cell and Anti - ragging squad • Student's Grievances Committee • Fine Arts Samithi • Admission Committee with an Appointed Nodal Officer • Women Development Cell (WDC) • Scholarship Cell • Campus placement cell. Student representatives of the College Union are elected annually. A Returning Officer is appointed by the Principal who controls and executes all electoral processes related to the Union Election. Further, different student support programmes work parallelly, ensuring the college could deliver peaceful and co-existing culture in the college. Students actively contribute to the regular activities of the college. The faculty members and students are assigned the responsibility of several forums and clubs through which they coordinate the activities. These forums and clubs include NSS, ASAP, NCC, Career guidance cell, various Clubs, and the Student's union . There is a staff club in the college which is an informal body which functions as a unifying factor among the members of the staff which organises various social, cultural and welfare activities to cherish the bond between the staff members of the college. The college has thus evolved a system which enables the students to become competent and committed professionals to take up lead roles for the generations to come and also constantly engages the teaching as well as non-teaching staff to actively hone their skills and fortify

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
<p>Research and Development</p>	<p>The college always strives to excel by incorporating more of learning and up skilling initiatives. There is a regular attempt to encourage research aptitude among teachers and students. A good number of teachers have PhD Degree or else they are pursuing research. The institution promotes paper publication and presentation of both the teachers and students. Most of the faculty have their publications in UGC recognized journals. The college promotes research oriented development by inspiring teaching faculty as well as the students through encouraging inquisitive learning.</p>
<p>Curriculum Development</p>	<p>The institution is committed to impart quality and value in higher education to achieve academic excellence through continual improvement of its scholastic ability. Being an affiliated college, we implement the curriculum prepared by Kannur University and through being the board of studies members, teachers from our college contribute our suggestions towards the development and betterment of the curriculum. Our motive is to ensure the national and international competitiveness and professional upliftment of the Institution with responsible imparting of quality education, skill development programmes and other services. We focus on Academics with emphasis on Innovations like the Green initiatives and Community Service.</p>
<p>Teaching and Learning</p>	<p>The key element of any educational institution is its teaching and learning process which requires proper planning and execution. We have a continuous monitoring system by assigning tutors to individual batches. We assure timely completion of the syllabus. We conduct the internal examinations within the time provided by the semester system. We have incorporated many government initiatives like, Walk With a Scholar for advanced learning, Scholar Support Program for slow learners and ASAP for improving communication and IT skills. Various strategies for guided and specific learning are employed</p>

according to the learning potent of the students.

Library, ICT and Physical Infrastructure / Instrumentation

Our campus is located in a scenic table-top landscape of Madayipara. The institution encompasses classrooms, Department staff rooms, general library, department libraries, computer lab, Principal's office, administrative office, Smart rooms, girls' room, co operative store, canteen, open stage security rooms etc. The college has put consistent and sincere efforts to improve its existing infrastructure as per the need of the hour. College website makes essential information available. The general library encompasses a good number of books and journals. The library is partially automated.

Human Resource Management

The Centralized Admission Process is followed in the single window manner in observance with the University regulations. The Admission Committee is responsible for the admission procedures for graduate and postgraduate courses. The committee with the leadership of a nodal officer appointed by the Principal ensures fair and smooth admission process in the college.

Industry Interaction / Collaboration

An ongoing interaction between the Industry and Institution is an essential one to provide a platform for both the students as well as the faculty members to be aware of industrial expectations from the graduates. To explore and identify avenues of interaction with industry. The Department of BBA and BCom organized an industrial visit to various industries. Such collaborations assist the Training and ensures practical exposure for students about industry demands and trends.

Examination and Evaluation

The institution prepared stipulated procedures in connection with continuous evaluation with two examinations, assignments, seminar presentations or viva and attendance in accordance with University guidelines. The terminal examination with three hours. As a part of examination, Kannur University has introduced various evaluation reforms to make the system more efficient and effective. One of the initiatives was introduction of

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
SHORT TERM ,KANNUR UNIVERSITY,	3	25/09/2019	01/10/2020	12
REFRESHER/ KERALA UNIVERSITY	1	02/07/2020	17/07/2020	15
SHORT TERM ,KANNUR UNIVERSITY,	1	12/02/2020	18/02/2020	6
REFRESHER COURSE, KERALA STATE HIGHER EDUCATION COUNCIL	1	03/08/2020	07/08/2020	4
REFRESHER, KANNUR UNIVERSITY,	1	26/07/2020	08/08/2020	12

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
3	13	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Maternity Leave, Paternity leave, canteen, Gymnasium	Maternity Leave, Paternity leave, canteen, Gymnasium	Student Store, Girls room, canteen

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

CAS college, Madayi conduct financial audits regularly. Various government agencies like Account General's office and Office of the Deputy Director of Collegiate Education Kozhikode periodically conduct audits of the funds received from various government sources such as UGC and state government. The financial details of PTA are regularly audited by the external auditors. The auditors appointed by the management regularly conduct audit of the funds sanctioned by the management. The accounts of clubs and committees are subjected to internal auditing. All these regular audits result in a transparent utilisation of funds received by the institution from various sources.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Board of Management	337884	Infrastructure maintainance
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6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nill	Yes	Internal Audit Committee
Administrative	Yes	DD Office	Yes	Internal Audit Committee

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Plumbing and Electrical maintenance Work 2. Water tank and Pipe fittings maintenance 3. Computer, Internet, Printer maintenance 4. Honoring Student
--

6.5.3 – Development programmes for support staff (at least three)

Canteen facility, maternity Leave, other welfare facilities

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Improvement of Toilet facilities 2. Student Store 3. Extension of canteen, play ground 4. Wi-fi, Constructed sports pavillion
--

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Academic planning	12/06/2019	19/06/2019	31/03/2020	6
2020	Feedback collected from different stakeholders	12/06/2019	18/03/2020	31/03/2020	225

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
0	Nil	Nil	0	0

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
60

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	1
Ramp/Rails	Yes	2
Scribes for examination	Yes	4

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	1	14/08/2019	240	Veettaka Vayana	Nil	32
2019	1	1	10/03/2019	1	Support for paddy Cultivation	Nil	45

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Calender and Handbook	Nil	The Institution has a prescribed code Page 63/68 26-08-2022 09:54:12 Annual Quality Assurance Report of NIRMALAGIRI COLLEGE of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of

Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Khadi Promotion activities	12/06/2019	25/03/2020	38
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Environment Day Celebration 2. Planting saplings 3. Activities to make the campus plastic free 4. Use of renewable energy source 5. Bottle booth

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practice 1 Use of Solar Energy as a renewable Energy Source: Use of Solar Energy as a source of Renewable Energy. The institution is using Solar energy as an alternative for electric power. About 60 of the power requirements of the institution is met by this source. The main advantage of using it is its multiple usage value. Majority of the power required for office and other administrative work were met from this source. Low electricity bill and diverse application is the most attractive factor of Solar energy. Further, the climate and the domicile of the institution favours towards the most effective use of the system with lower maintenance cost Best Practice 2. No plastic No waste Campaign The institution is situated in a place which is blessed with natural scenic beauty. The stake holders are taking utmost care in protecting the eco friendliness of the campus. 'Madayi para' is the ecosystem for various Flora and fauna. Considering the environmental importance, proper awareness programmes were conducted to students of the college, and the neighbouring community. An insinator is setup to dispose the bio- degradable waste. In addition, bottle booth is arranged in the campus for collecting the plastic bottles. We also advocate use of paper or cloth bags. "Bhoomithra sena" is functioning in the campus under the charge of Malayalam department and one faculty is in charge of the same. NSS volunteers and NCC cadets were regularly cleaning the campus and its surroundings.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://cascollege.ac.in/igac/bestpractices>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Madayi Co-operative Arts and Science College has been playing a very significant role in transforming the social fabric of the Madayi area. The Vision of the institution is 'Educate to Empower' and this is precisely what the college is doing to the many underprivileged. Madayi and its surrounding hamlets are inhabited by socially and economically back ward communities. Fisher men, unskilled labourers and small farmers represents the major population. Accessing to higher education opportunity is a blessing for such class of people. The college provides the opportunity for many to pursue higher

education. Since its inception the college has given opportunities to the children of such unprivileged. The college which is situated in a rural area is undoubtedly a boon to many poor students who wish to pursue higher education. Apart from this, the institution organised many programmes having society and industry linkages. NSS and NCC units of the college has organised many programmes which are benefited to the neighbourhood. During the year, NSS units of the college organised many programmes such as medical camp and blood donation camp in collaboration with nearby hospitals. Further, NCC unit of the college is also arranged many social welfare activities for the surrounding community. Department of Malayalam started a Programme "VEETTAKA VAYANA "for inculcating and promoting reading habits among the inmates of the surrounding area. In addition, during rainy season students of the college provides awareness classes to the nearby colony inmates on infectious diseases. In order to inculcate the habit of agriculture and farming habits among the students the institution arranged a programme 'njaru nadal'in the nearby paddy field. Students and teachers were actively participated in the programme. Every year the students and teachers of Department of History and Malayalam is visiting 'Madayi Kav'u, the nearby temple to watch a traditional form of art ie, 'Maritheyyam' which is relating to the tradition of a particular community.

Provide the weblink of the institution

<https://cascollege.ac.in/igac/institutionaldistinctiveness>

8.Future Plans of Actions for Next Academic Year

1. Start more Value added, certificate and diploma courses 2. Provide more infrastructural facilities 3. Provide more welfare measurers for teachers, Non-teaching staff and students 4. Conduct more Academic-industry linkage activities 5. Conduct seminars and workshops 6. Publish department magazines 7. Promote more Research activities.8. Organise more collaborative activities.9. Introduce coaching classes for various competitive exams 10. Take initiatives for campus placements