

CO-OPERATIVE ARTS AND SCIENCE COLLEGE, MADAYI

RECRUITMENT OF OFFICE ATTENDANT and COMPUTER ASSISTANT, JULY 2024

INSTRUCTIONS FOR SUBMISSION OF APPLICATION

1. The application form is available on the website of Co-operative Arts and Science College Madayi (www.cascollege.ac.in) in MS Word and PDF formats.
2. Applicants may download the Word file, type in their details, take a print out, and send it to the specified address; or download the PDF file, fill in the details in their own hand, and send the same to the specified address.
3. Photocopies of supporting documents to prove age, qualifications, disability, and achievements claimed in the application should be attached to the hard copy of the application. Claims made without supporting evidence shall not be admitted. All original documents should be produced at the time of interview.
4. The application fees of Rs.500/- for open merit vacancies and Rs 300/- for PWD reserved vacancy should be remitted to the S.B. Account No.57068501086 of Payyanur Co-operative Educational Society, Payyanur with State Bank of India, Payyanur Br. IFSC: SBIN0070259 and the payment receipt should be attached to the application without which the application shall be rejected.
5. Defective and ineligible applications shall summarily be rejected.
6. Filled-in application along with supporting documents and fee payment receipt is to be sent to The President, Payyanur Co-operative Educational Society, Payyanur, (P.O), Kannur (Dist.), Kerala – 670307.
7. The last date for submission of application is within one month from the date of publication of the notification in the newspapers. Late or incomplete applications shall not be entertained.